



CONTRACTORS STATE LICENSE BOARD

9821 Business Park Drive, Sacramento, California 95827
Mailing Address: P.O. Box 26000, Sacramento, CA 95826
800.321.CSLB (2752) | www.cslb.ca.gov | CheckTheLicenseFirst.com

STATE OF CALIFORNIA
Governor Gavin Newsom

NOTICE OF PUBLIC BOARD MEETING

December 8, 2022, 12:00 p.m. – 3:30 p.m. (or until the conclusion of business)

MEETING LOCATION

Contractor State License Board

9821 Business Park Dr.
Sacramento, CA 95827

San Francisco Water - Contractors Assistance Center

150 Executive Park Blvd Ste. 1300
San Francisco, CA 94134

Teleconference Information to Register/Join Meeting for Members of the Public via WebEx:

WebEx Link:

<https://cslb.webex.com/cslb/j.php?MTID=me4e6b6950bee2c099371ccfd7c08e77e>

Event Number: 2557 921 3777

Event password: uE3kr3fPaM3

Join by phone

(844) 621-3956 United States Toll Free

(415) 655-0001 US Toll

Webinar Number: 2557 921 3777

Password: 83357337

Meetings are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. All times when stated are approximate and subject to change without prior notice at the discretion of the Board unless listed as “time certain.” Items may be taken out of order to maintain a quorum, accommodate a speaker, or for convenience. **Action may be taken on any item listed on this agenda, including information-only items.** The meeting may be canceled without notice.

Members of the public can address the board during the public comment session. Public comments will also be taken on agenda items at the time the item is heard and prior to the Board taking any action on said items. Total time allocated for public comment may be limited at the discretion of the board chair.

The meeting will also be live webcast (with an approximate 30 second delay). Links are available at the end of this agenda.

MEETING AGENDA

Thursday, December 8, 2022 – 12:00 p.m.

OPEN SESSION

- A. Call to Order, Roll Call, Establishment of Quorum and Chair's Introduction
- B. Public Comment for Items Not on the Agenda and Future Agenda Item Requests
(Note: Individuals may appear before the CSLB to discuss items not on the agenda; however, the CSLB can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)).
- C. Presentation of Certificates of Recognition – May Include Oral Presentations Commemorating Board Member, Staff, or Subject Matter Expert Achievements
- D. Executive
 - 1. Review and Possible Approval of the August 30 & 31, 2022, Board Meeting Minutes
 - 2. Registrar's Report
 - a. Disaster Response Modernization Plan
 - b. Review, Discussion and Possible Approval of Hiring a Consultant to Perform an Enforcement Workload Study
 - 3. CSLB Budget Update
 - 4. Administration Update Regarding Personnel and Facilities
 - 5. Information Technology Update
- E. Enforcement
 - 1. Review, Discussion and Possible Action on Enforcement Strategic Objective 2.2 Regarding Researching the Scope of Unlicensed Practice and Evaluation of Enforcement Resources
 - 2. Enforcement Program Update
 - 3. Update on the Joint Solar Agency Taskforce
 - 4. Update on the Solar Energy System Restitution Program
- F. Licensing
 - 1. Review, Discussion and Possible Action to Grant Construction Management Education Account Awards
 - 2. Review, Discussion and Possible Action on Licensing & Testing Strategic Plan Objective 1.1 Regarding Assessing Barriers to Licensure and Outreach to Increase Licensing Diversity

- a. Review and Discussion Regarding Document Translation
 - b. Review and Discussion Regarding Possible Need for Regulatory Rulemaking Regarding Translator Restrictions
3. Licensing and Testing Program Update

G. Public Affairs

1. Public Affairs Update
2. Review, Discussion and Possible Action on Public Affairs Strategic Objective 4.4 Regarding the Development of Video Tutorials for Consumers, Applicants and Licensees
 - a. CSLB Quick Tips: Renew Your License Online
 - b. Consejos Rápidos de CSLB – Jardinero v. Paisajista (CSLB Quick Tips – Gardener v. Landscaper)
3. Review, Discussion and Possible Action of Public Affairs Strategic Objective 4.5 Regarding Contractors on Energy Work in Line with Carbon Reduction Goals

H. Legislation

1. Review, Discussion, and Possible Action of 2023-24 Legislative Proposals
 - a. Authority to Automatically Reimpose License Revocation for Failure to Complete Terms and Conditions of Probation
 - b. Authority to Require Applicants and Licensees to Report their Current Email Address to the Board at the Time of Application and Renewal

CLOSED SESSION

- I. Closed Session: Pursuant to Government Code Section 11126(a)(1) the Board Will Move into Closed Session to Conduct an Evaluation of the Performance of the Registrar

J. Adjournment

Note: The Board intends to provide a live webcast of the meeting. Please be aware there will be an approximate thirty (30) second delay in the webcast. The webcast can be found at www.cslb.ca.gov or on the board's YouTube Channel: <https://www.youtube.com/user/ContractorsBoard/>. Webcast availability cannot be guaranteed due to limitations on resources or technical difficulties. The meeting will not be cancelled if webcast is not available. Meeting adjournment may not be webcast if adjournment is the only item that occurs after a closed session

The meetings are accessible to those needing special accommodation. A person who needs a disability-related accommodation or modification in order to participate in the meetings may make a request by calling (916) 255-4000, or emailing Mariah.Rovera@cslb.ca.gov, or mailing a request for an accommodation to: Contractors State License Board, 9821 Business Park Drive, Sacramento, CA, 95827. Providing your request at least five business days prior to the meetings will help ensure availability of the requested accommodation.

Instructions for Public Participation in CSLB Teleconference Meeting

The instructions below are for members of the public who want to participate in CSLB's upcoming teleconference meeting, being held via Cisco WebEx. The registration link is on the meeting agenda. There are two ways for you to participate:

1. With Computer, Tablet, or Smart Phone with WebEx
2. With Telephone, not over WebEx

Instructions for each are outlined below.

Please note: In order to participate with a computer, tablet, or smart phone you may need to install a software program. If registering before the meeting, please load this on your computer, tablet, or smart phone at that time. If not, please join at least 15-30 minutes before the meeting starts to give you time to do this.

You also will find specifics on how to offer public comment below.

To Watch Meeting & Participate with Computer, Tablet, or Smart Phone with WebEx

This option will provide you live "real time" audio and video of the meeting.

If you are registering in advance of the meeting:

1. Click on the link provided on the meeting agenda. That will take you to the "Event Information Page."
2. Click on either of the "Register" links on that page, highlighted below with red boxes.

Event Information: CSLB Quarterly Board Meeting English : San Francisco Time


Registration is required to join this event. If you have not registered, please do so now.

Event status: Not started Register

Date and time: Wednesday, September 9, 2020 9:00 am
Pacific Daylight Time (San Francisco, GMT-07:00)
[Change time zone](#)

Duration: 3 hours

Description: This is a quarterly meeting of the California Contractors State License Board (CSLB).
https://cslb.ca.gov/Media_Room/Board_and_Committee_meetings/



**DEPARTMENT OF CONSUMER AFFAIRS
CONTRACTORS
STATE LICENSE BOARD**

Join Event Now

You cannot join the event now because it has not started.

First name:

Last name:

Email address:

Event password:

Join Now
[Join by browser](#) NEW

By joining this event, you are accepting the Cisco Webex [Terms of Service](#) and [Privacy Statement](#).

Register

On registration page, enter a first and last name, as well as an email address, and “submit” (highlighted by red box below).

Please note that the name and email address **do not** have to be your real identity. But, the meeting host will use the name you enter to let you know when it is your turn to speak during the meeting. So, if you use a different name to identify yourself, be sure to remember that name when you are called upon to speak.

Register for CSLB Quarterly Board Meeting English : San Francisco Time

Please complete this form to register for the event. An asterisk (*) indicates required information.

Please answer the following questions.

<p>* First name: <input type="text"/></p> <p>* Email address: <input type="text"/></p> <p>* Confirm email address: <input type="text"/></p> <p>Company: <input type="text"/></p> <p>City: <input type="text"/></p> <p>Country/region: <input type="text" value="United States of America"/></p>	<p>* Last name: <input type="text"/></p> <p>Title: <input type="text"/></p> <p>State/province: <input type="text"/></p>
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Submit Cancel

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3. A “Registration Confirmation” will be sent to the email address you provided. That confirmation also will link to set up WebEx software on your computer. If you’ve previously used WebEx on your computer, you should not have to reload the software.

Registration Confirmed
Thank you for registering.

You are now registered for the event: **CSLB Quarterly Board Meeting**

You will receive a confirmation email message that contains detailed information about joining the event.

The event will start at 9:00 am San Francisco Time on September 9, 2020.
Please join the event on time.

Invite a Friend
To invite a friend to this event, enter your friend's email address.

Set Up Webex Events
To participate in fully interactive events, please click [here](#) for setting up Webex Events on this computer.

To view system requirements, go to www.webex.com.

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4. If you have a calendar application on your computer, you also should receive a calendar invitation.

Your registration was approved for the following Webex event.

Host: CSLB Webex (cslbwebex@cslb.ca.gov)
Event number (access code): 126 156 4496
Registration ID: This event does not require a registration ID
Event password: 6JwFZpkQZ74

Wednesday, September 9, 2020 9:00 am, Pacific Daylight Time (San Francisco, GMT-07:00)

Join the audio conference only
To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.
+1-415-655-0001 US Toll
1-844-621-3956 United States Toll Free
[Global call-in numbers](#) | [Toll-free dialing restrictions](#)

That invitation will also include a link for you to join the meeting directly.

If you want to join within 30 minutes of the meeting's start time or while the meeting is in progress:

1. Click on the link provided on the meeting agenda. That will take you to the event information page.

Event Information: CSLB Quarterly Board Meeting


Registration is required to join this event. If you have not registered, please do so now.

Event status: Not started ([Register](#))

Date and time: Wednesday, September 9, 2020 9:00 am
Pacific Daylight Time (San Francisco, GMT-07:00)
[Change time zone](#)

Duration: 3 hours

Description: This is a quarterly meeting of the California Contractors State License Board (CSLB).
https://cslib.ca.gov/Media_Room/Board_and_Committee_meetings/

 DEPARTMENT OF CONSUMER AFFAIRS
CONTRACTORS
STATE LICENSE BOARD

By joining this event, you are accepting the Cisco Webex [Terms of Service](#) and [Privacy Statement](#).

Join Event Now

You cannot join the event now because it has not started.

First name:

Last name:

Email address:

Event password:

[Join by browser](#) **NEW!**

2. Enter a name and email address in “Join Event Now” section, highlighted above by red box.

Please note that the name and email address **do not** have to be your real identity. But, the meeting host will use the name you enter to let you know when it is your turn to speak during the meeting. So, if you use a different name to identify yourself, be sure to remember that name when you are called upon to speak.

3. Click “Join Now” (also highlighted above with red box) if you have WebEx applet installed or “Join by Browser” if you do not want to load the applet.
4. When joining the meeting, you will choose how you want to get audio. Your choices are: Through your computer; have WebEx call your phone; or you call WebEx. The phone numbers and meeting access code are provided on the meeting agenda.

To Join with Telephone (Not over WebEx)

Call one of the two phone numbers provided on the meeting agenda. Enter the meeting access code when prompted.

To Offer Public Comment During the Meeting

There will be a public comment section during the meeting. The public also will have the opportunity to offer comment during each agenda item.

For those listening to phone and not on WebEx

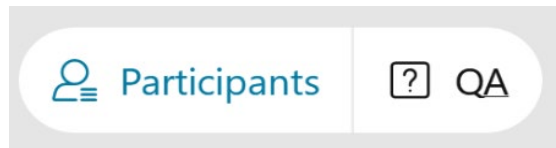
If you want to offer public comment, press *3 on your phone to raise your hand. You'll hear the prompt, "You have raised your hand to ask a question. Please wait to speak until the meeting host calls on you." If you no longer want to comment, or after the host calls upon you, press *3 again to lower your hand. You will hear a message, "You have lowered your hand."

When the host calls on you to offer your comment, your line will be unmuted, and you will be able comment. At the end of your comment, or when your allotted time ends, the line will again be muted. During the meeting, the chair will announce the time to be allotted for each public comment.

For those on WebEx with Computer, Tablet, or Smart Phone

Throughout the meeting, any members of the public may indicate they would like to offer comment on a specific agenda item.

Be sure to activate your Q&A feature at the bottom right of your screen.



If you would like to offer public comment on a specific agenda item, send the host a message at any time during that item stating:

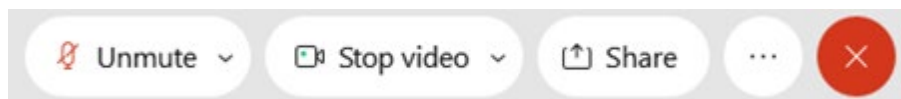
“I would like to make a comment on this item.”

The host will call on the public in the order requests are received. When it is your turn, the host will announce your name, or the name you indicated when you registered, and will unmute your line, allowing you to make your public comment.

At the end of your comment, or when your allotted time ends, the line will again be muted. During the meeting, the chair will announce the time allotted for each public comment. The host will note this in the chat as well.

Leaving the Meeting

At either the conclusion of the meeting, or anytime you wish to leave, you can do so by clicking on the red circle with X in it at the bottom of your screen. After confirming, you will be disconnected from the meeting.



For those calling in on telephone without WebEx, simply hang up.

ADDITIONAL ASSISTANCE

- **WebEx Troubleshooting Info**
<https://help.webex.com/en-us/WBX9000018881/Troubleshooting-Meetings>
- **WebEx Guide for Setting Up Your Audio**
<https://help.webex.com/en-us/nt2ig0y/Choose-Your-Audio-and-Video-Settings-Before-You-Join-a-Webex-Meeting-or-Event-Slow-Channel>

Thank you for your interest in participating in a CSLB teleconference meeting.