CONTRACTORS STATE LICENSE BOARD
9821 Business Park Drive, Sacramento, CA 95827
Mailing Address: P.O. Box 26000, Sacramento, CA 95826
800-321-CSLB (2752) | *www.cslb.ca.gov* | *CheckTheLicenseFirst.com*

STATE OF CALIFORNIA
Governor Gavin Newsom

FOR CSLB USE ONLY

Application for Original Contractor License

Application Fees

Single classification.....$330
Initial license fee **(to be paid after exam)** ..$200
Total fees required for original license $530
☐ **Voluntary contribution to Construction Management Education Account** .....**$**_____

The application fee for a single classification ($330) is not refundable once the application has been submitted.
Attach a money order or a personal, business, certified, or cashier's check made payable to the Registrar of Contractors. Do not send cash.
There is a $10 service charge for each dishonored check.

Please type or print neatly and legibly in black or dark blue ink.

SECTION 1 –BUSINESS NAME AND ADDRESS

Business Name: The legal business name will appear on the license and is the actual name under which the contracting business will operate. The full business name must be provided. The business name must not be misleading in relation to the classification(s) issued for that license and must be compatible with the type of business entity licensed. Please refer to Page 1 of the General Information and Instructions for information on business name styles.

1. FULL NEW BUSINESS NAME	2. CLASSIFICATION REQUESTED *(Only one classification may be requested on the original application if an exam is required.)*
Fam Construction Inc	B

3a. BUSINESS MAILING ADDRESS Number/Street or P.O. Box	City	State	ZIP Code
2116 Wilshire Blvd., Ste 250, Santa Monica, CA 90403			

3b. BUSINESS STREET ADDRESS Number/Street Only – **NO** P.O. Boxes or PMBs	City	State	ZIP Code
2116 Wilshire Blvd., Ste 250, Santa Monica, CA 90403			

3c. BUSINESS PHONE NUMBER	BUSINESS FAX NUMBER	BUSINESS EMAIL ADDRESS
(310) 310-8063	( )	josh@wpmla.com

SECTION 2 – BUSINESS ENTITY

Corporations must provide a current and active California Secretary of State corporate registration number below. Please be sure to write the corporate titles (president, secretary, and treasurer) in the space provided for the appropriate personnel in Sections 3 and 4. **Partnerships** must list their federal employer identification number (FEIN) below (personal Social Security numbers and individual taxpayer identification numbers [ITIN] are **not** acceptable). **Limited liability companies** (LLC) must provide a current and active California Secretary of State registration number below. If this LLC has officers, please be sure to write the titles (president, secretary, and treasurer) in the space provided for the appropriate personnel in Sections 3 and 4. (*See Pages 2 and 3 of the General Information and Instructions for more information.*)

4. NEW BUSINESS WILL OPERATE AS A **(check only one)**
☐ Sole Ownership ☐ Partnership – Federal Employer ID # _____
☒ California Corporation # 42 ☐ Limited Liability Company # _____

SECTION 3 – QUALIFYING INDIVIDUAL FULL LEGAL NAME AND ADDRESS

Qualifying Individual (Qualifier): A qualifying individual is required for every classification on every license issued by CSLB. You must provide **full legal names** of all individuals. (*See Pages 3 and 4 of the General Information and Instructions for more information on completing this section.*)

5a. QUALIFIER'S FULL LEGAL NAME Last First Middle	DATE OF BIRTH	SOCIAL SECURITY NUMBER or ITIN
BARRE, JOSHUA, LESSING	05/06/1977	

5b. RESIDENCE ADDRESS Number/Street Only – **NO** P.O. Boxes or PMBs	City	State	ZIP Code
17089 BOLLINGER DR, PACIFIC PALISADES, CA 90272			

6. QUALIFIER'S EXISTING / PREVIOUS CSLB LICENSE NUMBER(S) (If none, enter "N/A")	PERCENTAGE OF NEW BUSINESS OWNED BY THE QUALIFIER	DRIVER LICENSE NUMBER	RESIDENCE PHONE NUMBER
N/A	0 %		(310) 935-4537

7. TITLE OR POSITION **(check only one)** Officer titles – president, secretary, and treasurer for California corporations and for LLCs that have officers; president only for foreign corporations. **All** LLCs must have at least one (1) manager or member.
☐ Owner ☐ Qualifying Partner ☐ Responsible Managing Employee (RME)* ☐ Responsible Managing Member
☐ Responsible Managing Manager ☒ Responsible Managing Officer (RMO) – Title(s): PRESIDENT
* *RMEs are prohibited from having an active sole ownership license. Please visit CSLB's website for an Application to Inactivate Contractor's License, if needed.*

8. I certify under penalty of perjury under the laws of the State of California that all statements, answers, and representations made in this application, including all supplementary statements attached hereto, are true and correct, and that I have reviewed the entire contents of this application. In signing and submitting this application, I also authorize the Franchise Tax Board to provide CSLB with required tax information pursuant to Business and Professions Code (BPC) section 7145.5.

Date	Signature	Printed Name

A P P - E X A M

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Applicant's Business Name (as listed in Section 1 of this application): Fam Construction Inc

SECTION 5 – REQUIRED APPLICATION QUESTIONS

All questions in this section must be answered. Questions 10 - 13 pertain to **all** individuals listed on this application (qualifying individual and **all** personnel listed in Section 4), and Questions 14 – 16 pertain to the qualifying individual only. If you checked "Yes" in response to any question, the person involved must attach a separate sheet with a detailed explanation for each situation.

10. To the best of your knowledge, is anyone listed on this application (or any company the person is or was a part of) named in or responsible for any unsatisfied final judgments, liens, and/or claims against any bond or cash deposit pertaining to a construction project?

If you checked "Yes" for this question, you are required to attach a statement identifying all judgments (pending or on record), liens, past due unpaid bills, claims, or suits and a detailed explanation of the situation. Include the names and addresses of the parties involved. If the obligation was or is being discharged in bankruptcy, attach a copy of the bankruptcy filing and a copy of the creditors list.

❑ Yes ☒ No

11. Has anyone listed on this application EVER been convicted of or entered a plea of guilty or nolo contendere to ANY misdemeanor or felony in the United States or a foreign country? NOTE: Convictions that were later expunged from the records of the court or set aside pursuant to California Penal Code sections 1203.4, 1203.4a, or 1203.41 or an equivalent non-California law **MUST be disclosed**. However, some convictions **should NOT be disclosed**, including the following:

- Convictions that were adjudicated in the juvenile court;
- Convictions under California Health and Safety Code sections 11357 (b), (c), (d), or (e) or section 11360 (b) that are two years old or older; and
- Charges that were dismissed as the result of successful completion of a deferred entry of judgment program (diversion program) under California Penal Code section 1000.3.

If you checked "Yes" for this question, please attach a statement disclosing **all** pleas/convictions, including violated law sections, and thoroughly explain the acts or circumstances that resulted in the plea/conviction. In addition, the following information must be included for **each** plea/conviction: date of the plea/conviction, level of the plea/conviction (i.e., misdemeanor or felony), county and state where the violation took place, name of the court, court case number, sentence imposed, jail/prison term served, terms and conditions of parole or probation, parole or probation completion dates, and parole agent/probation officer names and phone numbers. If you have obtained a dismissal of your conviction(s) pursuant to Penal Code sections 1203.4, 1203.4a, or 1203.41, please submit a certified copy of the court order dismissing the conviction(s) with your application. **You may submit the required information using the Disclosure Statement Regarding Criminal Plea/Conviction form that is available on the Forms and Applications page on CSLB's website.**

The information provided will be verified through CSLB's fingerprinting requirement. Failure to report a disclosable plea/conviction may be grounds for denial of your application.

❑ Yes ☒ No

12. To the best of your knowledge, has anyone on this application (or any company the person is or was a part of) ever received a citation from CSLB or had a contractor license or other professional or vocational license or registration denied, suspended, revoked, or otherwise disciplined by this state or elsewhere (i.e., other U.S. state, U.S. territory, agency of the federal government, or other country)?

For the purposes of responding to this question, "disciplined" is an administrative action that resulted in a restriction or penalty being placed on any license you have or have possessed, such as a revocation, suspension, probation, or reprimand.

(Check "No" if the license or registration was suspended due to lack of a bond, workers' compensation or other required insurance, a qualifier, or family support.)

If you checked "Yes" for this question, you are required to attach a statement detailing the events leading to this action.

❑ Yes ☒ No

13. To the best of your knowledge, has anyone on this application failed to resolve any outstanding final liabilities, which include taxes, additions to tax, penalties, interest, and any fees that may be assessed by CSLB, the Department of Industrial Relations, the Employment Development Department, the Franchise Tax Board, or the State Board of Equalization (BOE)?

If you checked "Yes" for this question, you are required to attach a statement regarding the outstanding liabilities. In relation to BOE liabilities, you must indicate if you have entered into an installment payment agreement for that liability with the BOE and provide verification that you are in compliance with the terms of that agreement, if applicable.

❑ Yes ☒ No

14. *(This question must be answered by the qualifying individual.)* Direct supervision and control over construction operations includes any one or a combination of the following activities: supervising construction, managing construction activities by making technical and administrative decisions, checking jobs for proper workmanship, or direct supervision on construction job sites. **Will you, as the qualifying individual, perform one or more of these duties?**

☒ Yes ❑ No

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Applicant's Business Name (as listed in Section 1 of this application): Fam Construction Inc

15. ***(This question must be answered only if the qualifying individual is a responsible managing employee [RME].)*** Title 16, California Code of Regulations (T16 CCR) section 823 states that an RME must be permanently employed by the applicant and actively engaged in the operation of the business for at least 32 hours per week or 80% of the total hours per week that the business is in operation. **Will you, as the responsible managing employee, meet the requirement of T16 CCR section 823 cited above?** ❑ Yes ❑ No

16. The examinations are administered in English. Will you require the use of a CSLB-approved translator? ❑ Yes ☒ No

SECTION 6 – QUALIFIER EDUCATION, APPRENTICESHIP, LICENSURE, AND MILITARY

Applicants must answer the following questions and may be granted credit toward licensure requirements or receive expedited processing as noted below. Question 20 pertains only to individuals applying for sole ownership business entity licenses. Please refer to Pages 5 and 6 of the General Information and Instructions for more information. If you checked "Yes" in response to any question, please provide the requested documentation.

17. Have you completed an educational or apprenticeship program?

If you checked "Yes" for this question, you may be granted credit for **completed training in an accredited school** if you:

- Submit transcripts for a four-year degree, two-year degree (or less), technical training (must include course hours and descriptions), and all other degrees in a business or construction-related field.

Transcripts must be certified official and received directly from the educational institution in a sealed envelope. *(If you received your degree outside the United States, your transcripts must be translated, if in a language other than English, and evaluated by an accredited evaluation service that does business within the United States.)*

You may be granted credit for a **completed apprenticeship program** if you:

- Submit a copy of your apprenticeship certificate; **AND**
- Enter the beginning and ending dates of your completed apprenticeship program:

From_____ to _____
Month/Day/Year Month/Day/Year

(The apprenticeship period cannot overlap the journeyman-level experience period being certified on the Certification of Work Experience.)

❑ Yes ☒ No

18. Are you licensed in another state in the same classification for which you are seeking licensure? If you checked "Yes" for this question, you must provide a Request for Verification of License form that is completed by the licensing agency from the other state (Arizona, Nevada, or Utah only, depending on the classification). ❑ Yes ☒ No

19. Are you serving in, or have you previously served in, the United States military?

If you checked "Yes" for this question, please provide the following documentation:

- Evidence of your current military duty (copy of your military orders) or your previous military service (copy of your DD 214 – Certificate of Release or Discharge from Active Duty).

❑ Yes ☒ No

20. ***(This question must be answered only if the applicant is an individual applying for a sole ownership business entity license.)*** **Are you married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in California under official active duty military orders AND do you hold a current license in another state, district, or territory of the United States as a contractor in the same classification for which you are seeking licensure?**

If you checked "Yes" for this question, please provide the following documentation to be considered for expedited processing:

- Evidence of your legal union **and** your spouse's or partner's military duty. For example, attach a copy of the marriage certificate or certified declaration/registration of domestic partnership filed with the Secretary of State **AND** military orders establishing a duty station in California. For other forms of "legal union" not recognized by California, you may submit other documentary evidence of legal union issued by the state that recognizes your legal union for consideration by CSLB in meeting this requirement; **AND**
- Copy of your current license from the other state, district, or territory of the United States documenting a contractor license, registration, permit, or certificate in the same classification for which you are seeking licensure.

❑ Yes ☒ No

STATE TAX AND OTHER OBLIGATIONS NOTICE

The State Board of Equalization and Franchise Tax Board may share taxpayer information with CSLB. You are obligated to pay your state tax obligation. CSLB may suspend or refuse to issue, reactivate, reinstate, or renew a license if your state tax obligation, child support obligation, or any outstanding final liability to CSLB, the Department of Industrial Relations, or the Employment Development Department is not paid. (BPC sections 30, 31, and 7145.5)

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IMPORTANT NOTICE REGARDING CONVICTIONS
PLEASE READ CAREFULLY

Failure to accurately report a conviction (except as explained below) may result in an application being denied. In this notice and on the application, the term "conviction" includes pleading guilty or nolo contendere ("no contest") or being convicted by a court of any misdemeanor or felony in this state or elsewhere.

As part of the Contractors State License Board (CSLB) application process and as required by law, you must be fingerprinted if you have not been fingerprinted by CSLB before or if your previous fingerprint record was purged by CSLB due to a voided application; disassociated, revoked, or cancelled license or registration; or for some other reason. After an application is accepted by CSLB as complete (also known as "posted"), the applicant will be sent instructions on the process for obtaining and submitting fingerprints, usually via live scan electronic transmission.

Your fingerprints will be compared to the records of the California Department of Justice and the Federal Bureau of Investigation. **If you have ever been convicted of a crime**, **your criminal record information will be reported to CSLB.** This includes DUIs and other Vehicle Code violations resulting in a conviction. Even if you pled "no contest," had the conviction set aside, or judgment deferred pursuant to Penal Code sections 1000 or 1203.4 (commonly understood as "expunged"), the past conviction will still be reported to CSLB and must be disclosed on the application. However, some convictions or charges **should NOT be disclosed**, including the following:

- Convictions that were adjudicated in the juvenile court;
- Convictions under California Health and Safety Code sections 11357 (b), (c), (d), or (e) or section 11360 (b) that are two years old or older; and
- Charges that were dismissed as the result of successful completion of a deferred entry of judgment program (diversion program) under California Penal Code section 1000.3.

If you have ever been convicted of a crime (except in the three circumstances outlined above), you **should** answer "Yes" to the criminal conviction question on the application and provide a detailed explanation of the circumstances resulting in your conviction. To help ensure that you provide the required information, you should complete and submit the Disclosure Statement Regarding Criminal Plea/Conviction form that is available on CSLB's website on the Forms and Applications page.

Applicants with criminal convictions are not automatically denied licensure – each application is reviewed individually based on the applicable sections of law. When reviewing criminal convictions, CSLB considers factors such as the nature and severity of the crimes, the amount of time that has passed since the convictions, and any evidence of rehabilitation submitted by the applicant.

For rehabilitation evaluation, pursuant to Title 16, California Code of Regulations section 869, CSLB is generally looking for **three (3) years** to have passed after a misdemeanor conviction and **seven (7) years** to have passed after a felony conviction, without further violations of law. These timeframes are calculated from the applicant's date of release from incarceration or from the end of probation if no time was served and are subject to reduction or extension based on several factors, including the nature of the applicant's conviction history as a whole. In addition, any type of conviction could be considered substantially related to the qualifications or duties of a contractor when evaluated in the context of the applicant's entire conviction record.

Failure to accurately report any and all disclosable convictions may be grounds for denial of your application. If your application is denied, you will be notified of the earliest date when you may re-apply, which will vary based upon the facts of each case, from one (1) to five (5) years from the effective date of the denial. (*Business and Professions Code sections 486 and 7073*)

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IMPORTANT NOTICE

Dear Applicant:

Enclosed is the application you requested from the Contractors State License Board (CSLB).

Please be aware that nearly half of all applications submitted to CSLB are inaccurate or incomplete and must be returned to the applicant for correction or completion!

Please complete your application in its entirety to help ensure that your application is accepted for processing by CSLB.

After an application has been accepted by CSLB as complete (also known as "posted"), the applicant will be sent instructions on the process for obtaining and submitting fingerprints, as required by law. (*Business and Professions Code sections 144 and 7069*)

An incomplete application can needlessly delay your license. Delays can last several weeks or even months and possibly result in the application being deemed abandoned and becoming void and the application fee being forfeited. (*Business and Professions Code sections 7074 and 7138 and Title 16, California Code of Regulations section 813*)

Spending a few extra minutes now may save you weeks or months later!

Before you submit your application, follow these simple directions.

- **Sign the form.**
- **Fill out all applicable information.**
- **Make sure you submit Certification of Work Experience forms that have been filled out completely, ensuring that you have provided four (4) years of applicable experience in the classification for which you are applying.**

Carefully read the General Information and Instructions that immediately precede the application package and follow the specific instructions that are contained throughout the application to help ensure that your application is complete and accurate.

Please be aware that there are no schools or application preparation organizations that are affiliated with or agents of CSLB, although some may have company names that are confusingly similar to CSLB. If you discover that an organization has misrepresented itself as being CSLB, you should submit a complaint to CSLB or the California Department of Consumer Affairs. Official CSLB examination study guides are available free of charge on CSLB's website and are mailed to applicants when they are scheduled for exams.

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APPLICATION FOR ORIGINAL CONTRACTOR LICENSE
General Information and Instructions

FOR YOUR RECORDS

GENERAL INFORMATION

Listed below is general information to assist you as you complete the attached application. Detailed instructions are also provided that address the content of the application section by section. Please refer to the Applicants page on the Contractors State License Board's (CSLB) website (www.cslb.ca.gov) for more detailed information about the licensing process.

Do not submit this General Information and Instructions portion with your completed application – the actual application begins immediately following this section on Application – Page 1 of 4 and includes the Certification of Work Experience and the Owner-Builder B-General Building Construction Project Experience form, if needed. Before you submit your application, please review and be sure you have complied with the following items.

- **Enclose the nonrefundable $330 application fee with your completed application for licensure in a single classification.** CSLB cannot process your application without the appropriate fee made payable to the Registrar of Contractors. The $200 initial license fee should be submitted separately after you pass the examination. (*Business and Professions Code [BPC] sections 7137 and 7138*)
- **Your application may be returned to you if it is insufficient or incomplete.** You must provide any missing information, make corrections, and resubmit your completed application to CSLB within **90 days** after the date that it was returned to you or your application will be deemed abandoned and become void. You cannot reinstate an abandoned application – you must submit a new application and $330 application fee if you wish to pursue licensure. (*BPC 7074 and Title 16, California Code of Regulations [T16 CCR] section 813*)

Complete the application and all accompanying forms legibly in black or dark blue ink, with a typewriter, or on CSLB's website using the easy-fill feature. Forms completed in pencil will be returned to you. Please make sure that you and other authorized individuals sign and date the forms, where applicable.

- **Leave no space blank.** If a particular question or request for information does not apply to you, write "N/A" in the blank space to indicate that the question has received your attention but that it is not applicable.
- The "#" symbol is used interchangeably with the word "number" where space is limited on the application.
- If you need additional copies of forms (e.g., Certification of Work Experience, Section 4 – Personnel Full Legal Names and Addresses), please make copies of the blank forms before you begin or print additional copies from the CSLB website, under the Forms and Applications page.

SECTION 1 – BUSINESS NAME AND ADDRESS

Business Name Styles (Box 1)

In accordance with BPC section 7059.1, the business name for a contractor license **must not be misleading in relation to the classification(s) issued to the license and must be compatible with the type of business entity licensed** (*see Section 2 on next page*). For example, it would not be acceptable for ABC123 Tile to apply for a C-10 Electrical contractor license, but it would be acceptable for ABC123 Construction to apply for a B-General Building contractor license or for ABC123 Tile to apply for a C-54 Ceramic and Mosaic Tile contractor license. In addition, it would not be acceptable for a sole ownership or proprietorship to use the words "partners" or "incorporated" in its business name.

If your business is a corporation or limited liability company (LLC), the business name shown on your application must match exactly the business name as registered with the Secretary of State (SOS).

Business Addresses (Boxes 3a – 3c)

- You **must** provide an address of record (mailing address) for your business that will be made available to the public if you become licensed. This address will be published on CSLB's website and will also be used for service of all official correspondence, notices, and orders from CSLB, such as renewal notices. P.O. boxes and private mail boxes (PMB) are acceptable for the address of record.

APPLICATION FOR ORIGINAL CONTRACTOR LICENSE
General Information and Instructions *(continued)*

- You **must also** provide a business street address that will be used only for CSLB's internal administrative purposes – it will not be published on CSLB's website. P.O. boxes and PMBs are **not** acceptable for the business street address.
- You are also asked to provide business phone and business fax numbers and a business email address. The business phone number is published on CSLB's website – the other contacts are for CSLB internal purposes and for service of official correspondence.

Classification Requested (Box 2)

Listed below are the contractor license classifications. **Only one classification may be requested on an original application when an examination is required.** For a complete description of the classifications, refer to the License Classifications link on the Applicants page of CSLB's website.

General Engineering	A	Lock and Security Equipment	C-28
General Building	B	Low Voltage Systems	C-7
Asbestos Abatement	C-22	Masonry	C-29
Boiler, Hot-Water Heating, and Steam Fitting	C-4	Ornamental Metal	C-23
Building Moving/Demolition	C-21	Painting and Decorating	C-33
Cabinet, Millwork, and Finish Carpentry	C-6	Parking and Highway Improvement	C-32
Ceramic and Mosaic Tile	C-54	Pipeline	C-34
Concrete	C-8	Plumbing	C-36
Construction Zone Traffic Control	C-31	Refrigeration	C-38
Drywall	C-9	Roofing	C-39
Earthwork and Paving	C-12	Sanitation System	C-42
Electrical	C-10	Sheet Metal	C-43
Elevator	C-11	Sign	C-45
Fencing	C-13	Solar	C-46
Fire Protection	C-16	Steel, Reinforcing	C-50
Flooring and Floor Covering	C-15	Steel, Structural	C-51
Framing and Rough Carpentry	C-5	Swimming Pool	C-53
General Manufactured Housing	C-47	Warm-Air Heating, Ventilating, and Air-Conditioning	C-20
Glazing	C-17	Water Conditioning	C-55
Insulation and Acoustical	C-2	Welding	C-60
Landscaping	C-27	Well Drilling (Water)	C-57
Lathing and Plastering	C-35		
Limited Specialty (see below)	C-61		

The C-61 Limited Specialty classification is for contractors who specialize in work not listed above (for example, C-61/D-50 Suspended Ceilings) or who perform work that is a specialized part of an existing classification (for example, C-61/D-29 Paper Hanging). The License Classifications link contains a full listing of the subcategories of the C-61 classification.

SECTION 2 – BUSINESS ENTITY (Box 4)

Applicants must designate their business entity. Below is information on the four business entity types that are covered by this application. Contractor licenses are also issued to joint ventures – such applicants must submit the separate Application for Joint Venture License, available on CSLB's website on the Forms and Applications page.

Corporations and LLCs must be registered and in good standing (not suspended or otherwise restricted) with SOS in order to be licensed and remain licensed with CSLB. SOS can be reached by calling (916) 653-6814 or by visiting their website at www.sos.ca.gov. Applicants who wish to change their business entity after the application is posted should withdraw their application and submit a new one.

Sole Ownership

Check the "Sole Ownership" box if the business is owned by only one individual person (not a corporation).

FOR YOUR RECORDS

Partnership

Check the "Partnership" box if the business is a partnership. Partnerships must be registered with the California SOS and in good standing prior to being issued a contractor license. Partnerships must provide their federal employer identification number (FEIN), which is available from the U.S. Internal Revenue Service (IRS). The IRS can be reached by calling (800) 829-1040. Personal Social Security numbers are **not** acceptable for the FEIN. (*See note on Page 8 of the General Information and Instructions regarding collection of FEINs.*)

Corporation

Check the "California Corporation" box if the business is a corporation. Corporations must be registered with the California SOS and in good standing prior to being issued a contractor license. Corporations must provide a current and active SOS registration number where indicated in Section 2 of the application.

Limited Liability Company

Check the "Limited Liability Company" box if the company is a limited liability company. LLCs must be registered with the California Secretary of State and in good standing prior to being issued a contractor license. LLCs must provide a current and active registration number where indicated in Section 2 of the application.

If your business entity is an LLC, before you submit your application, please be aware that the following additional requirements apply to LLC licenses (*please refer to CSLB's website and the Bond, Insurance, and Other Licensure Requirements section on Page 7 of the General Information and Instructions for more information*):

- **$100,000 Surety Bond.** LLC licenses are required to file a $100,000 surety bond (in addition to the $15,000 contractor's bond) for the issuance, reissuance, reinstatement, reactivation, and renewal of an LLC license for the benefit of any employee or worker damaged by the LLC's failure to pay wages, interest on wages, or fringe benefits, as well as other contributions. (*BPC sections 7071.6 and 7071.6.5*)
- **$1 Million Liability Insurance Minimum.** LLC licenses are required to carry liability insurance with the aggregate limit of $1 million for licensees with five or fewer persons and/or companies listed as personnel of record, plus an additional $100,000 required for each additional personnel, not to exceed $5 million total. (*BPC section 7071.19*)
- **Personnel of Record.** Every person and/or company that is an officer, responsible manager, member, or director of an LLC must be listed as personnel of record on LLC applications. All individuals who are members of the personnel of record are subject to fingerprinting. LLC managers and members must be listed on the LLC's record with SOS. LLCs may also have additional officers who are not included on the official SOS record, but who must be listed on this application and who will become part of the contractor license. CSLB staff will verify the number of managers and members listed on the SOS record for LLCs in order to ensure that the number of personnel listed on this application is correct and to accurately calculate the required amount of the LLC liability insurance, as discussed above. (*BPC section 7065*)

SECTION 3 – QUALIFYING INDIVIDUAL FULL LEGAL NAME AND ADDRESS

The terms **"qualifying individual"** and **"qualifier"** are used interchangeably. The qualifying individual is the person who meets the experience and examination requirements for the license and who is responsible for exercising that **direct supervision and control** of their employer's or principal's construction operations to secure compliance with CSLB's laws, rules, and regulations. (*BPC section 7068.1 (a)*) "Direct supervision and control" includes any one or any combination of the following activities: supervising construction, managing construction activities by making technical and administrative decisions, checking jobs for proper workmanship, or direct supervision on construction job sites. (*T16 CCR section 823 (b)*)

A qualifying individual is required for every classification on every license issued by CSLB. The qualifying individual may or may not be the owner of the business.

You must complete the personnel information requested in Sections 3 and 4 of the application for each individual and company that will be listed on the license.

- Line 5a – **Full legal names are required.** You must provide the full legal name of all personnel. If an individual does not have a middle name, write "None" or "No Middle Name" in the space provided. If an individual has only an initial for their first or middle name, write "(Initial Only)" after the initial.
- Provide qualifier's date of birth where requested.

FOR YOUR RECORDS

- **All applicants are required to provide their U.S. Social Security number (SSN) or individual taxpayer identification number (ITIN) if an individual does not have an SSN.** (*See note on Page 8 of the General Information and Instructions regarding collection of SSNs and ITINs.*)
- Box 5b – You must **also** provide a residence street address for the qualifier that will be used only for CSLB's internal administrative purposes – it will not be published on CSLB's website. P.O. boxes and PMBs are **not** acceptable for the qualifier's residence street address.
- Line 6 – Please enter any previous or current license numbers held by the qualifier in the provided box. Also enter the percentage of the new business owned/held by the qualifier (ranging between zero and 100%), the qualifier's driver license number, and the qualifier's home phone number.
- Box 7 – Check the appropriate box that identifies the title/position of the qualifying individual. The **title/position must be compatible with the business entity type**, as entered in Section 2 above. Please be sure your selected title/position complies with the following:
  - □ **Sole ownership entity =** either Owner or Responsible Managing Employee (RME) – see below
  - □ **Partnership entity =** either Qualifying Partner or RME
  - □ **Corporation entity =** either Responsible Managing Officer (RMO) or RME – California corporations must identify three corporate officers (president, secretary, and treasurer) in Sections 3 and 4; out-of-state/foreign corporations must identify their president only. The officers must match SOS records.
  - □ **LLC entity =** any one of RMO, Responsible Managing Manager, Responsible Managing Member, or RME – If an LLC has officers, the name(s) of their officer(s) must be listed on the application – president, secretary, and treasurer. Please be sure to write these titles in the space provided for the appropriate personnel in Sections 3 and 4 and be sure that they match those listed on SOS records.
- An **RME is a bona fide employee** who is permanently employed by the applicant and is actively engaged in the operation of the applicant's contracting business for at least 32 hours or 80% of the total hours per week such business is in operation, whichever is less. (*T16 CCR section 823 (a)*)
- Box 8 – You **must** print and sign your name and indicate the date below the certification statement at the bottom of Page 1 of the application. Failure to sign your application will result in the application being returned to you for correction.

SECTION 4 – PERSONNEL FULL LEGAL NAMES AND ADDRESSES (Other than Qualifying Individual)

You must complete the personnel information requested in Section 4 of the application for each individual and company that will be listed as personnel on the license, other than the qualifier listed in Section 3. Be sure to include the applicant's business name at the top of the page where requested.

- See Section 3 above for instructions on how to complete the specific fields of this section. If more than four (4) personnel must be reported, please make a copy of the blank form. All personnel **must** print and sign their names below the certification statement and include the date that the form was signed.
- LLC applicants must list **every responsible manager, member, and officer** on the application for licensure. Every LLC is required to have at least one manager or member. **The personnel on the application must be consistent with the number, types, and names of personnel listed on SOS records for that LLC.** For example, if SOS lists five (5) managers and members on the LLC's record, the application must list the same number and names of managers and members in order to be acceptable. In addition, LLCs can have officers who are neither managers nor members – those individuals must also be reported as officers on the application for licensure even though they are not listed on SOS records.
- LLCs can have managers or members that are corporations or other LLCs, as opposed to individual people. When an LLC has corporate or LLC managers or members, complete Section 4 for those companies, omitting the fields that do not apply (e.g., date of birth, SSN/ITIN, and driver license number). Since corporations and LLCs are incapable of signing documents (e.g., applications, renewals, etc.), you must also report at least one individual person who will be an authorized signer for that company. To do this, you must complete a portion of Section 4 using this individual person's personal information. Identify that person as the "Authorized Signer for _____" (inserting the name of the corporation or LLC on behalf of which the individual person will sign). This individual person will not be part of the official license personnel of record (unless they are also an actual responsible manager, member, or officer of the applicant LLC), but their information will be maintained by CSLB for signing purposes only.

For your Records

SECTION 5 – REQUIRED APPLICATION QUESTIONS

Be sure to include the applicant's business name at the top of the page where requested. **All** questions must be answered, unless otherwise indicated, and all requested explanations and documentation must be provided or the application will be returned to the applicant for correction. Failure to thoroughly and accurately complete this section of the application can delay the licensure process or result in denial of the application.

Conviction Question and Fingerprint Requirement (Question 11)

Please be sure to read the Important Notice Regarding Convictions on the front of this application packet. All applicants for licensure are required to submit a full set of fingerprints for the purpose of conducting a criminal background check. Fingerprints will be compared to the records of the California Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI) to determine whether a criminal history exists. Your license will not be issued until CSLB receives fingerprint results from both DOJ and FBI. Even though you may have been fingerprinted previously for an employer or another regulatory body, you will need to undergo the fingerprinting and criminal history check process again specifically for CSLB. California Penal Code section 11142 prohibits criminal history information from being released to any entity other than the requesting agency that you have authorized to receive it.

After an application has been accepted by CSLB as complete (also known as "posted"), each individual listed on the application who needs to fingerprint will be sent instructions on the process for obtaining and submitting fingerprints. Individuals in California are required to fingerprint by electronic live scan; individuals outside of California can fingerprint either by electronic live scan in California or by submitting hard card fingerprints that are completed in the applicant's location, as explained in the instructions that are sent after the application has been posted. For more information, please visit CSLB's website and view information on the Applicants page.

Translator for Examination (Question 16)

Check the "Yes" box if you have difficulty understanding or reading the English language and you would like to use a translator to read the examination to you. The translator you choose must be approved in advance by CSLB. If you check the "Yes" box, information will be sent to you regarding the translator process.

SECTION 6 – QUALIFIER EDUCATION, APPRENTICESHIP, LICENSURE, AND MILITARY

Education and Apprenticeship (Question 17)

CSLB may grant up to three years of credit toward the four-year experience requirement for completed training in an accredited school and/or apprenticeship programs in the construction trade for which the applicant is applying. (*T16 CCR section 825*) For formal education, the applicant's **educational institution must submit a certified official transcript directly to CSLB in a sealed envelope.** Degrees obtained outside of the United States must be translated, if in a language other than English, and evaluated by an accredited evaluation service in the U.S.

For apprenticeship programs, applicant must submit a copy of their apprenticeship certificate and indicate the dates of the program where requested on the application.

Reciprocity (Question 18)

Applicants who are seeking licensure in California and who are licensed in the same classification in Arizona, Nevada, and/or Utah, as recognized by CSLB, may be eligible for the waiver of the trade examination if the qualifier meets the requirements for reciprocity (*BPC section 7065.4*). A Request for Verification of License form completed by the licensing agency from the other state must be submitted with this application. The Law and Business Examination will still be required if the applicant has not passed that examination within the last five (5) years. (*See CSLB's website for more information on reciprocity on the Applicants page.*)

Military (Questions 19 and 20)

CSLB approves expedited processing and/or grants credit toward the experience requirements for current and former active duty military and their spouses or domestic partners under specific circumstances, as explained below.

Expedited Processing for Military Personnel and Their Spouses or Domestic Partners

CSLB is required to expedite the licensure process for a **sole ownership entity applicant** who:

- was honorably discharged after having served as an active duty member of the Armed Forces of the United States; **OR**

FOR YOUR RECORDS

- holds a current license in another state, district, or territory of the United States in the same contractor license classification for which they are applying **and** who is married to, or in a domestic partnership or other legal union with, a current active duty member of the Armed Forces of the United States who is assigned to a duty station in California under official active duty military orders.

Please see the military questions (numbers 19 and 20) under Section 6 of the application. If you answer "Yes" to either of the questions and you would like to be considered for this expedited processing, please provide the documentation requested under the question, including evidence of your current military duty (copy of your military orders) or your previous military service (copy of your DD 214 – Certificate of Release or Discharge from Active Duty). (*BPC sections 114.5, 115.4, and 115.5*)

Credit for Military Experience and Training

CSLB may grant credit toward licensure requirements for applicable work experience and training received while the applicant was an active duty member of the Armed Forces of the United States performing duties in the classification for which they are applying. This work experience and training must be reported on a Certification of Work Experience form (*see Page 9 of the General Information and Instructions*) and must be supported by acceptable documentation, including evidence of current military duty (copy of applicant's military orders) or previous military service (copy of applicant's DD 214 – Certificate of Release or Discharge from Active Duty). If you are claiming military experience, please be sure to check the "Yes" box for Question 19 on the application, as discussed above.

MISCELLANEOUS INFORMATION

Experience and Examination Information

Applicants for licensure must meet specific experience and examination requirements, as explained below.

Waivers of the trade examination may be granted under certain circumstances, as indicated on the next page. If you qualify for exam waiver or exemption, do not use this application – please instead use the Application for Original Contractor License – Waiver (7065) (form 13A-1a).

Experience Requirements

To be eligible for licensure, the qualifying individual must have had, within the last 10 years, at least four (4) years of experience in the classification for which they are applying. The experience must be at no less than a journeyman level, or as a foreman, supervising employee, contractor, or owner-builder. A "journeyman" is defined as an experienced worker who is fully qualified (as opposed to a trainee) and is able to perform the trade without supervision, or one who has completed an apprenticeship program. **Experience is documented on the Certification of Work Experience form** (*see Page 9 of the General Information and Instructions*). (*T16 CCR section 825*)

Examination Eligibility Requirements

The qualifying individual for a contractor license is required to pass the written Law and Business Examination and a specific trade examination if required *(BPC section 7065)*, unless they meet the requirements for a waiver (*see next page for information regarding examination waivers*).

Re-Examination

If you are required to take an examination, subject to some limitations, you have 18 months after the approval of your application in which to achieve a passing score on the exam(s). During that time period, you may take the exam an unlimited number of times. A $60 fee is required each time you reschedule an exam. *(See BPC section 7074 for more detailed information on re-examinations.)*

Reasonable Accommodation – The Americans with Disabilities Act

In compliance with the Americans with Disabilities Act (ADA), CSLB provides reasonable accommodation for applicants with disabilities that may affect their ability to take the required examinations. Applicants wishing to request reasonable accommodation pursuant to the ADA must complete the Special Accommodation Request for Examination form (available on the Forms and Applications page on CSLB's website) and submit it to CSLB with the appropriate supporting documentation. In order to make the necessary arrangements to accommodate candidate needs, the form and supporting documentation should be submitted as soon as possible.

FOR YOUR RECORDS

Examination Waivers and Exemptions

The examination may be waived if the qualifying individual is currently, or has been in the last five (5) years, actively engaged in the construction business and meets specific waiver requirements as mandated by law, or has been actively licensed in good standing or has passed the required exams in the classification for which they are applying. *(See BPC sections 7065 – 7065.4 for a complete list.)* If you are applying for licensure based on waiver of or exemption from the trade and Law and Business exams, you should complete the Application for Original Contractor License – Examination Waiver (7065) instead of this application.

In addition, the trade examination may be waived if the qualifier meets the requirements for reciprocity based on licensure in the same classification in Arizona, Nevada, and/or Utah (*see CSLB's website for more information on reciprocity under the Applicants page*). The Law and Business Examination is still required for such applicants; therefore, this is the correct application to use – see Question 18 under Section 6 on the application.

Random Application and Experience Review

By law, CSLB must randomly review three percent (3%) of applications, including the experience claimed on Certifications of Work Experience forms that must be verifiable through payroll records or similar documents. In the event that your application is selected for review, please see CSLB's website for the listing of Acceptable Supporting Experience Documentation that may be submitted to CSLB to support claimed experience. In addition, CSLB staff may contact the certifier of experience or other parties to verify experience. *(BPC section 7068 and T16 CCR 824)*

Bond, Insurance, and Other Licensure Requirements

All contractors must meet specified bond, insurance, and other requirements for licensure with CSLB, as indicated below. Failure to maintain a required bond or insurance may result in the suspension of the license. For information on bonds, see *A Guide to Contractor License Bonds*, available on CSLB website's Guides and Publications page. Bonds may be submitted to CSLB electronically by the issuing surety company.

Contractor's Bond

All contractors must have a $15,000 contractor's bond on file with CSLB. *(BPC section 7071.6*)

Bond of Qualifying Individual

An **additional** $12,500 qualifying individual's bond must be filed for **all** contractors that are qualified by an RME, or under certain other circumstances for corporate and LLC contractors when the qualifying individual (RMO, responsible managing manager, or responsible managing member) holds less than 10 percent of the voting stock of the corporation or membership interest in the LLC. (*BPC section 7071.9*)

LLC Employee/Worker Bond

All LLC licenses are required to have an **additional** $100,000 employee/worker bond on file with CSLB for the benefit of workers employed by or contracted to work for an LLC. (*See Section 2 – Business Entity on Page 3 of the General Information and Instructions for LLC information.*) (*BPC section 7071.6.5*)

Disciplinary Bond

A license that has been disciplined may be required to have an **additional** disciplinary bond on file with CSLB in an amount fixed by the Registrar at not less than $15,000 or more than $150,000. (*BPC section 7071.8*)

Workers' Compensation Insurance

Workers' compensation is required when a contractor has employees, including an RME and home improvement salespersons, and for all contractors applying for the C-39 Roofing classification. The Certificate of Insurance must be issued in the business name shown on this application. Contractors that have no employees and are not otherwise required to have workers' compensation insurance can complete the Exemption from Workers' Compensation form, available on CSLB website's Forms and Applications page. (*BPC section 7125*)

LLC Liability Insurance

All LLC licenses are required to have liability insurance in an amount that is not less than one million dollars ($1,000,000) or more than five million dollars ($5,000,000). The amount is determined based on the number of personnel of record on the license. For five (5) or fewer personnel, the amount is not less than $1 million. For each additional member of the personnel, the amount increases $100,000, up to a maximum of $5 million. For example, an LLC that has eight (8) personnel would be required to carry a $1,300,000 liability insurance policy. (*See Section 2 – Business Entity on Page 3 of the General Information and Instructions for LLC information.*) (*BPC section 7071.19*)

FOR YOUR RECORDS

Asbestos Open Book Examination

All qualifiers who have not yet completed one must complete the Asbestos Open Book Examination on behalf of the applicant, which can be downloaded from the Applicants page on CSLB's website. (*BPC section 7058.5*)

Reissuance or Reassignment of License Number

If the qualifier has previously been licensed, it may be possible to have the previous license number reissued or reassigned under certain circumstances. Sole ownership license numbers may be reissued to corporations or LLCs, and corporate license numbers may be reissued to LLCs. To request the reissuance of a license number, the applicant must complete and submit with their application the Request for License Number Reissuance form (13A-1h), available on the Forms and Applications page on CSLB's website. (*BPC section 7075.1*)

Construction Management Education Account

A grant program was established in 1991 to provide funds for qualified public post-secondary schools that teach construction management. Applicants may voluntarily contribute to the account when paying the application fee or the license renewal fee. If you would like to make a voluntary contribution, please mark the box on the top portion of Page 1 of the application, write in the dollar amount in the space provided, and include that dollar amount in the total amount paid with your application, or submit a separate check or money order made payable to CSLB/Construction Management Education Account. *(See BPC sections 7139.2 and 7139.4.)*

Collection of Social Security Numbers, Individual Taxpayer Identification Numbers, and Federal Employer Identification Numbers

With the exception of the driver license number, all information requested on the application is mandatory, including disclosure of U.S. Social Security numbers (SSN), individual taxpayer identification numbers (ITIN), and federal employer identification numbers (FEIN). Collection of the SSN, ITIN, and FEIN is authorized by BPC sections 30, 31, and 7145.5. SSNs, ITINs, and FEINs are used exclusively for the purpose of tax enforcement, compliance with any judgment or order for family support in accordance with Family Code section 17520, measurement of employment outcomes of students who participate in career technical education programs offered by the California Community Colleges as required by BPC section 30, and investigation of tax evasion and violations of cash-pay reporting laws as set forth in Section 329 of the Unemployment Insurance Code. If you fail to disclose your SSN, ITIN, or FEIN, your application will not be processed and you will be reported to the Franchise Tax Board; they may assess a $100 penalty against you.

Collection of Personal Information

CSLB collects the personal information requested on the following form as authorized by BPC sections 30, 31, 114.5, 115.5, 141, 480, 7066, 7069, 7072, 7073, and 7145.5 and T16 CCR section 816. CSLB uses this information to identify and evaluate applicants for licensure, issue and renew licenses, and enforce licensing standards set by law and regulation. Submission of the requested information is mandatory. CSLB cannot consider your application for licensure unless you provide all of the requested information. You may review the records maintained by CSLB that contain your personal information, unless the records are identified as confidential information and exempted from disclosure by the Information Practices Act, including Civil Code section 1798.40. CSLB makes every effort to protect the personal information you provide us; however, it may be disclosed in response to a Public Records Act request as allowed by the Information Practices Act; to another government agency as required by state or federal law or as provided in Civil Code section 1798.24; or in response to a court or administrative order, a subpoena, or a search warrant. The Custodian of Records is responsible for maintaining the information on this form and may be contacted at the address and telephone number listed in the letterhead at the top of this General Information and Instructions portion for questions about this notice or access to records.

Resources on the Licensing Process

CSLB has a variety of publications available to help you become a licensed contractor and to maintain your license. You can order free publications from or view documents on CSLB's website (www.cslb.ca.gov), by writing to CSLB at the address listed below, or by calling the 24-hour automated phone system at (800) 321-CSLB (2752). Please visit CSLB's website or call the toll-free phone number to find out how to order the current edition of the *California Contractors License Law & Reference Book* or other publications.

Keep your records

APPLICATION FOR ORIGINAL CONTRACTOR LICENSE
General Information and Instructions *(continued)*

Application Processing – Follow Your Application Status Online

When CSLB receives your application, an acknowledgement letter will be sent to you that explains how to check the status of your application online at www.cslb.ca.gov or by calling (800) 321-CSLB (2752) using the Application Fee Number and Personal Identification Number (PIN) provided in the acknowledgement letter.

Please include your Application Fee Number in any correspondence. All correspondence should be sent to:

Contractors State License Board
9821 Business Park Drive
Sacramento, CA 95827-1703
Mailing Address: P.O. Box 26000, Sacramento, CA 95826-0026

CERTIFICATION OF WORK EXPERIENCE FORM

Following the application in this packet, you will find the Certification of Work Experience form that must be completed by the qualifying individual on the application and certified by a **qualified and responsible person** who has **direct knowledge of the experience and time period listed**. The experience must be verifiable through payroll records or similar documents. **Corrections on the certification forms must be initialed by the certifier.** Forms containing strikeouts or modifications that may compromise the validity of the work experience certification may not be accepted.

To assist the certifier in completing Part 2 of the Certification of Work Experience form, a listing of the License Classifications is available through a link on the Applicants page of CSLB's website. This document may be used as a reference when listing the specific trade duties that the qualifier has performed or supervised in the classification for which they are applying.

The Certification of Work Experience form may not be required if the qualifier has ever served as the qualifier on a license in the same classification for which they are currently applying.

OWNER-BUILDER B-GENERAL BUILDING CONSTRUCTION PROJECT EXPERIENCE FORM

Pursuant to BPC section 7044, owners who build or improve structures on their own property are exempt from the licensure laws for contractors under certain circumstances. The Owner-Builder B-General Building Construction Project Experience form **must** be completed by the qualifier on the application if they are claiming experience as an owner-builder working on projects on their own property. The experience must be verifiable through building permits, final inspections, or similar documents. Please see CSLB's website for the listing of Acceptable Supporting Experience Documentation that may be submitted to CSLB to support claimed experience. *(BPC section 7068 and T16 CCR section 824)* A separate form is required for each project on the owner-builder's property.

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CONTRACTORS STATE LICENSE BOARD
9821 Business Park Drive, Sacramento, CA 95827
Mailing Address: P.O. Box 26000, Sacramento, CA 95826
800-321-CSLB (2752) | *www.cslb.ca.gov* | *CheckTheLicenseFirst.com*

STATE OF CALIFORNIA
Governor Gavin Newsom

Application for Original Contractor License

Application Fees

Single classification.....$330
Initial license fee **(to be paid after exam)** ..$200
Total fees required for original license $530
☐ **Voluntary contribution to Construction Management Education Account** .....**$**_____

The application fee for a single classification ($330) is not refundable once the application has been submitted.
Attach a money order or a personal, business, certified, or cashier's check made payable to the Registrar of Contractors. Do not send cash.
There is a $10 service charge for each dishonored check.

Please type or print neatly and legibly in black or dark blue ink.

SECTION 1 –BUSINESS NAME AND ADDRESS

Business Name: The legal business name will appear on the license and is the actual name under which the contracting business will operate. The full business name must be provided. The business name must not be misleading in relation to the classification(s) issued for that license and must be compatible with the type of business entity licensed. Please refer to Page 1 of the General Information and Instructions for information on business name styles.

1. FULL NEW BUSINESS NAME	2. CLASSIFICATION REQUESTED *(Only one classification may be requested on the original application if an exam is required.)*
Fam Construction Inc	B

3a. BUSINESS MAILING ADDRESS Number/Street or P.O. Box	City	State	ZIP Code
2116 Wilshire Blvd., Ste 250, Santa Monica, CA 90403			

3b. BUSINESS STREET ADDRESS Number/Street Only – **NO** P.O. Boxes or PMBs	City	State	ZIP Code
2116 Wilshire Blvd., Ste 250, Santa Monica, CA 90403			

3c. BUSINESS PHONE NUMBER	BUSINESS FAX NUMBER	BUSINESS EMAIL ADDRESS
(310) 310-8063	( )	josh@wpmla.com

SECTION 2 – BUSINESS ENTITY

Corporations must provide a current and active California Secretary of State corporate registration number below. Please be sure to write the corporate titles (president, secretary, and treasurer) in the space provided for the appropriate personnel in Sections 3 and 4. **Partnerships** must list their federal employer identification number (FEIN) below (personal Social Security numbers and individual taxpayer identification numbers [ITIN] are **not** acceptable). **Limited liability companies** (LLC) must provide a current and active California Secretary of State registration number below. If this LLC has officers, please be sure to write the titles (president, secretary, and treasurer) in the space provided for the appropriate personnel in Sections 3 and 4. (*See Pages 2 and 3 of the General Information and Instructions for more information.*)

4. NEW BUSINESS WILL OPERATE AS A **(check only one)**
☐ Sole Ownership ☐ Partnership – Federal Employer ID # _____
☒ California Corporation # 42 _____ ☐ Limited Liability Company # _____

SECTION 3 – QUALIFYING INDIVIDUAL FULL LEGAL NAME AND ADDRESS

Qualifying Individual (Qualifier): A qualifying individual is required for every classification on every license issued by CSLB. You must provide **full legal names** of all individuals. (*See Pages 3 and 4 of the General Information and Instructions for more information on completing this section.*)

5a. QUALIFIER'S FULL LEGAL NAME Last First Middle	DATE OF BIRTH	SOCIAL SECURITY NUMBER or ITIN
BARRE, JOSHUA, LESSING	05/06/1977	

5b. RESIDENCE ADDRESS Number/Street Only – **NO** P.O. Boxes or PMBs	City	State	ZIP Code
17089 BOLLINGER DR, PACIFIC PALISADES, CA 90272			

6. QUALIFIER'S EXISTING / PREVIOUS CSLB LICENSE NUMBER(S) (If none, enter "N/A")	PERCENTAGE OF NEW BUSINESS OWNED BY THE QUALIFIER	DRIVER LICENSE NUMBER	RESIDENCE PHONE NUMBER
N/A	0 %		(310) 935-4537

7. TITLE OR POSITION **(check only one)** Officer titles – president, secretary, and treasurer for California corporations and for LLCs that have officers; president only for foreign corporations. **All** LLCs must have at least one (1) manager or member.
☐ Owner ☐ Qualifying Partner ☐ Responsible Managing Employee (RME)* ☐ Responsible Managing Member
☐ Responsible Managing Manager ☒ Responsible Managing Officer (RMO) – Title(s): PRESIDENT
* *RMEs are prohibited from having an active sole ownership license. Please visit CSLB's website for an Application to Inactivate Contractor's License, if needed.*

8. I certify under penalty of perjury under the laws of the State of California that all statements, answers, and representations made in this application, including all supplementary statements attached hereto, are true and correct, and that I have reviewed the entire contents of this application. In signing and submitting this application, I also authorize the Franchise Tax Board to provide CSLB with required tax information pursuant to Business and Professions Code (BPC) section 7145.5.

Date	Signature	Printed Name

A P P - E X A M

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Applicant's Business Name (as listed in Section 1 of this application): _____

(If additional space is needed, please make a copy of this blank page.)

SECTION 4 – PERSONNEL FULL LEGAL NAMES AND ADDRESSES (Other than Qualifying Individual)

The following must be **completed by all individuals and companies that will be listed on the license**. You must provide **full legal names** of all individuals. Each individual must sign the certification statement under penalty of perjury. *(See Page 4 of the General Information and Instructions regarding company personnel.)*

9a. PERSONNEL FULL LEGAL NAME Last First Middle	DATE OF BIRTH	SOCIAL SECURITY NUMBER or ITIN

RESIDENCE ADDRESS Number/Street Only – **NO** P.O. Boxes or PMBs	City	State	ZIP Code	DRIVER LICENSE #

TITLE OR POSITION **(check only one)** ❑ Owner ❑ General Partner ❑ Limited Partner ❑ Member ❑ Manager ❑ Officer - Title(s) _____

RESIDENCE PHONE NUMBER ( )

I certify under penalty of perjury under the laws of the State of California that all statements, answers, and representations made in this application, including all supplementary statements attached hereto, are true and correct, and that I have reviewed the entire contents of this application. In signing and submitting this application, I also authorize the Franchise Tax Board to provide CSLB with required tax information pursuant to BPC section 7145.5.

Date	Signature	Printed Name

9b. PERSONNEL FULL LEGAL NAME Last First Middle	DATE OF BIRTH	SOCIAL SECURITY NUMBER or ITIN

RESIDENCE ADDRESS Number/Street Only – **NO** P.O. Boxes or PMBs	City	State	ZIP Code	DRIVER LICENSE #

TITLE OR POSITION **(check only one)** ❑ General Partner ❑ Limited Partner ❑ Member ❑ Manager ❑ Officer - Title(s) _____

RESIDENCE PHONE NUMBER ( )

I certify under penalty of perjury under the laws of the State of California that all statements, answers, and representations made in this application, including all supplementary statements attached hereto, are true and correct, and that I have reviewed the entire contents of this application. In signing and submitting this application, I also authorize the Franchise Tax Board to provide CSLB with required tax information pursuant to BPC section 7145.5.

Date	Signature	Printed Name

9c. PERSONNEL FULL LEGAL NAME Last First Middle	DATE OF BIRTH	SOCIAL SECURITY NUMBER or ITIN

RESIDENCE ADDRESS Number/Street Only – **NO** P.O. Boxes or PMBs	City	State	ZIP Code	DRIVER LICENSE #

TITLE OR POSITION **(check only one)** ❑ General Partner ❑ Limited Partner ❑ Member ❑ Manager ❑ Officer - Title(s) _____

RESIDENCE PHONE NUMBER ( )

I certify under penalty of perjury under the laws of the State of California that all statements, answers, and representations made in this application, including all supplementary statements attached hereto, are true and correct, and that I have reviewed the entire contents of this application. In signing and submitting this application, I also authorize the Franchise Tax Board to provide CSLB with required tax information pursuant to BPC section 7145.5.

Date	Signature	Printed Name

9d. PERSONNEL FULL LEGAL NAME Last First Middle	DATE OF BIRTH	SOCIAL SECURITY NUMBER or ITIN

RESIDENCE ADDRESS Number/Street Only – **NO** P.O. Boxes or PMBs	City	State	ZIP Code	DRIVER LICENSE #

TITLE OR POSITION **(check only one)** ❑ General Partner ❑ Limited Partner ❑ Member ❑ Manager ❑ Officer - Title(s) _____

RESIDENCE PHONE NUMBER ( )

I certify under penalty of perjury under the laws of the State of California that all statements, answers, and representations made in this application, including all supplementary statements attached hereto, are true and correct, and that I have reviewed the entire contents of this application. In signing and submitting this application, I also authorize the Franchise Tax Board to provide CSLB with required tax information pursuant to BPC section 7145.5.

Date	Signature	Printed Name

FOR CSLB USE ONLY

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Applicant's Business Name (as listed in Section 1 of this application): Fam Construction Inc

SECTION 5 – REQUIRED APPLICATION QUESTIONS

All questions in this section must be answered. Questions 10 - 13 pertain to **all** individuals listed on this application (qualifying individual and **all** personnel listed in Section 4), and Questions 14 – 16 pertain to the qualifying individual only. If you checked "Yes" in response to any question, the person involved must attach a separate sheet with a detailed explanation for each situation.

10. To the best of your knowledge, is anyone listed on this application (or any company the person is or was a part of) named in or responsible for any unsatisfied final judgments, liens, and/or claims against any bond or cash deposit pertaining to a construction project?

If you checked "Yes" for this question, you are required to attach a statement identifying all judgments (pending or on record), liens, past due unpaid bills, claims, or suits and a detailed explanation of the situation. Include the names and addresses of the parties involved. If the obligation was or is being discharged in bankruptcy, attach a copy of the bankruptcy filing and a copy of the creditors list.

☐ Yes ☒ No

11. Has anyone listed on this application EVER been convicted of or entered a plea of guilty or nolo contendere to ANY misdemeanor or felony in the United States or a foreign country? NOTE: Convictions that were later expunged from the records of the court or set aside pursuant to California Penal Code sections 1203.4, 1203.4a, or 1203.41 or an equivalent non-California law **MUST be disclosed**. However, some convictions **should NOT be disclosed**, including the following:

- Convictions that were adjudicated in the juvenile court;
- Convictions under California Health and Safety Code sections 11357 (b), (c), (d), or (e) or section 11360 (b) that are two years old or older; and
- Charges that were dismissed as the result of successful completion of a deferred entry of judgment program (diversion program) under California Penal Code section 1000.3.

If you checked "Yes" for this question, please attach a statement disclosing **all** pleas/convictions, including violated law sections, and thoroughly explain the acts or circumstances that resulted in the plea/conviction. In addition, the following information must be included for **each** plea/conviction: date of the plea/conviction, level of the plea/conviction (i.e., misdemeanor or felony), county and state where the violation took place, name of the court, court case number, sentence imposed, jail/prison term served, terms and conditions of parole or probation, parole or probation completion dates, and parole agent/probation officer names and phone numbers. If you have obtained a dismissal of your conviction(s) pursuant to Penal Code sections 1203.4, 1203.4a, or 1203.41, please submit a certified copy of the court order dismissing the conviction(s) with your application. **You may submit the required information using the Disclosure Statement Regarding Criminal Plea/Conviction form that is available on the Forms and Applications page on CSLB's website.**

The information provided will be verified through CSLB's fingerprinting requirement. Failure to report a disclosable plea/conviction may be grounds for denial of your application.

☐ Yes ☒ No

12. To the best of your knowledge, has anyone on this application (or any company the person is or was a part of) ever received a citation from CSLB or had a contractor license or other professional or vocational license or registration denied, suspended, revoked, or otherwise disciplined by this state or elsewhere (i.e., other U.S. state, U.S. territory, agency of the federal government, or other country)?

For the purposes of responding to this question, "disciplined" is an administrative action that resulted in a restriction or penalty being placed on any license you have or have possessed, such as a revocation, suspension, probation, or reprimand.

(Check "No" if the license or registration was suspended due to lack of a bond, workers' compensation or other required insurance, a qualifier, or family support.)

If you checked "Yes" for this question, you are required to attach a statement detailing the events leading to this action.

☐ Yes ☒ No

13. To the best of your knowledge, has anyone on this application failed to resolve any outstanding final liabilities, which include taxes, additions to tax, penalties, interest, and any fees that may be assessed by CSLB, the Department of Industrial Relations, the Employment Development Department, the Franchise Tax Board, or the State Board of Equalization (BOE)?

If you checked "Yes" for this question, you are required to attach a statement regarding the outstanding liabilities. In relation to BOE liabilities, you must indicate if you have entered into an installment payment agreement for that liability with the BOE and provide verification that you are in compliance with the terms of that agreement, if applicable.

☐ Yes ☒ No

14. ***(This question must be answered by the qualifying individual.)*** Direct supervision and control over construction operations includes any one or a combination of the following activities: supervising construction, managing construction activities by making technical and administrative decisions, checking jobs for proper workmanship, or direct supervision on construction job sites. **Will you, as the qualifying individual, perform one or more of these duties?**

☒ Yes ☐ No

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Applicant's Business Name (as listed in Section 1 of this application): Fam Construction Inc

15. ***(This question must be answered only if the qualifying individual is a responsible managing employee [RME].)*** Title 16, California Code of Regulations (T16 CCR) section 823 states that an RME must be permanently employed by the applicant and actively engaged in the operation of the business for at least 32 hours per week or 80% of the total hours per week that the business is in operation. **Will you, as the responsible managing employee, meet the requirement of T16 CCR section 823 cited above?** ❑ Yes ❑ No

16. The examinations are administered in English. Will you require the use of a CSLB-approved translator? ❑ Yes ☒ No

SECTION 6 – QUALIFIER EDUCATION, APPRENTICESHIP, LICENSURE, AND MILITARY

Applicants must answer the following questions and may be granted credit toward licensure requirements or receive expedited processing as noted below. Question 20 pertains only to individuals applying for sole ownership business entity licenses. Please refer to Pages 5 and 6 of the General Information and Instructions for more information. If you checked "Yes" in response to any question, please provide the requested documentation.

17. Have you completed an educational or apprenticeship program?

If you checked "Yes" for this question, you may be granted credit for **completed training in an accredited school** if you:

- Submit transcripts for a four-year degree, two-year degree (or less), technical training (must include course hours and descriptions), and all other degrees in a business or construction-related field.

Transcripts must be certified official and received directly from the educational institution in a sealed envelope. *(If you received your degree outside the United States, your transcripts must be translated, if in a language other than English, and evaluated by an accredited evaluation service that does business within the United States.)*

❑ Yes ☒ No

You may be granted credit for a **completed apprenticeship program** if you:

- Submit a copy of your apprenticeship certificate; **AND**
- Enter the beginning and ending dates of your completed apprenticeship program:

From_____ to _____
Month/Day/Year Month/Day/Year

(The apprenticeship period cannot overlap the journeyman-level experience period being certified on the Certification of Work Experience.)

18. Are you licensed in another state in the same classification for which you are seeking licensure? If you checked "Yes" for this question, you must provide a Request for Verification of License form that is completed by the licensing agency from the other state (Arizona, Nevada, or Utah only, depending on the classification). ❑ Yes ☒ No

19. Are you serving in, or have you previously served in, the United States military?

If you checked "Yes" for this question, please provide the following documentation: ❑ Yes ☒ No

- Evidence of your current military duty (copy of your military orders) or your previous military service (copy of your DD 214 – Certificate of Release or Discharge from Active Duty).

20. ***(This question must be answered only if the applicant is an individual applying for a sole ownership business entity license.)*** **Are you married to, or in a domestic partnership or other legal union with, an active duty member of the Armed Forces of the United States who is assigned to a duty station in California under official active duty military orders AND do you hold a current license in another state, district, or territory of the United States as a contractor in the same classification for which you are seeking licensure?**

If you checked "Yes" for this question, please provide the following documentation to be considered for expedited processing: ❑ Yes ☒ No

- Evidence of your legal union **and** your spouse's or partner's military duty. For example, attach a copy of the marriage certificate or certified declaration/registration of domestic partnership filed with the Secretary of State **AND** military orders establishing a duty station in California. For other forms of "legal union" not recognized by California, you may submit other documentary evidence of legal union issued by the state that recognizes your legal union for consideration by CSLB in meeting this requirement; **AND**
- Copy of your current license from the other state, district, or territory of the United States documenting a contractor license, registration, permit, or certificate in the same classification for which you are seeking licensure.

STATE TAX AND OTHER OBLIGATIONS NOTICE

The State Board of Equalization and Franchise Tax Board may share taxpayer information with CSLB. You are obligated to pay your state tax obligation. CSLB may suspend or refuse to issue, reactivate, reinstate, or renew a license if your state tax obligation, child support obligation, or any outstanding final liability to CSLB, the Department of Industrial Relations, or the Employment Development Department is not paid. (BPC sections 30, 31, and 7145.5)

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CERTIFICATION OF WORK EXPERIENCE
General Information

- **This form must be filled in completely in order to document applicant's work experience, or the application will be returned for correction or completion. The qualifying individual on the application (as listed on Page 1 of the application) and certifier (a qualified and responsible person who verifies the experience in the classification for which the applicant is seeking licensure) must type or print neatly and legibly in black or dark blue ink – pencil is not acceptable.**
- **FORMS CONTAINING STRIKEOUTS OR MODIFICATIONS MAY NOT BE ACCEPTED.**
- **Corrections on the Certification of Work Experience forms must be initialed by the certifier.**
- **Original signatures are required** – faxed, photocopied, or stamped signatures are not acceptable.
- All qualifying individuals and certifiers must be at least 18 years old.
- All Certification of Work Experience forms must be submitted with the application.
- The Certification of Work Experience form, when filed with an application, becomes the property of CSLB and is kept as a matter of record. **Keep a copy of the completed and signed form for your records** – you may be asked to provide further documentation or testimony to verify your experience. A random three percent (3%) of applications are subject to review, and experience must be verifiable through payroll records and similar documents. CSLB staff may contact the certifier or other parties to verify experience.
- If you have ever served as a qualifier on a license in the classification for which you are now applying, you may not need to complete this form. However, if you are applying for a waiver of the examination pursuant to Business and Professions Code (BPC) sections 7065.1(b) or 7065.1(c), you do need to complete this form. *(Please refer to CSLB's website for more information on exam waivers.)* **NOTE: If you had a previous application that was denied on the basis of a lack of qualifying work experience, you must complete this form, regardless of whether or not you passed the examination.**
- **Anyone who knowingly procures or offers false or forged documents to be filed, registered, or recorded in any public office in California is guilty of a felony.** *(Penal Code section 115)*

PART 1 – QUALIFYING INDIVIDUAL (APPLICANT) INFORMATION

- **The qualifying individual (qualifier) must complete Part 1 in its entirety <u>before</u> the certifier completes Part 2.**
- Lines 2 and 3 request the business name of company, license number of company, and company's business street address of the place where your experience was gained, which may or may not have been your employer.

PART 2 – WORK EXPERIENCE AND CERTIFICATION STATEMENT

- **The certifier must complete Part 2 in its entirety <u>after</u> the qualifying individual has completed Part 1.**
- **The qualifying individual must document at least four (4) years of journeyman-level or higher experience in the classification for which they are applying. The experience must have been obtained within the last 10 years.**
- **The qualifying individual's work experience must have been completed at the level of journeyman, foreman, supervising employee, or contractor**, as defined below *(Title 16, California Code of Regulations [T16 CCR] section 825)*. Also defined below are "owner-builder" and "self-employed individual."
  - A **"journeyman"** is an experienced worker who is fully qualified (as opposed to a trainee) and is able to perform the trade without supervision, or a person who has completed an apprenticeship program. *(T16 CCR section 825)*
  - A **"foreman"** or **"supervising employee"** is a person who has the knowledge and skills of a journeyman and directly supervises construction projects.
  - A **"contractor"** is an individual who is currently a licensed California contractor, a former licensed California contractor, or an out-of-state licensed contractor. A contractor has the skills necessary to manage the daily activities of a construction business, including field supervision.
  - An **"owner-builder"** (a person who performs B-General Building classification work <u>solely</u> on their own property, pursuant to BPC section 7044) or a **"self-employed individual"** must have the knowledge and skills of a journeyman as listed above and the skills necessary to manage the daily activities of a construction business, including field observation. Owner-builders must complete and submit an Owner-Builder B-General Building Construction Project Experience form for each owner-builder project on their own property.
- The Description of Classifications document may be used as a reference only and is available through a link on the Applicants page of CSLB's website.
- **The certifier (a qualified, responsible person who is able to verify the work experience of the qualifier) must complete and date and sign under the certification statement on line 9 at the bottom of the form.** The certifier can be an employer, fellow employee, journeyman, union representative, contractor, business associate, or a client if the applicant is/was self-employed. This form will help CSLB determine whether the qualifier has the experience necessary to become a qualified contractor.
- **The certifier must have direct knowledge of the qualifier's experience during the time period listed.** "Direct knowledge" means personal knowledge of the experience that does not depend on outside information or hearsay. The certifier must be able to certify that the qualifier demonstrated a level of knowledge and skills expected of a journeyman or higher in the classification for which they are applying.
- **Any licensee whose signature appears on a falsified Certification of Work Experience form, or who otherwise certifies false or misleading experience claims submitted by an applicant to obtain a contractor license, will be subject to disciplinary action.** *(BPC section 7114.1)*

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Certification of Work Experience

Please read the General Information on the previous page before beginning this form.

The qualifying individual from Page 1 of the application must complete the information in Part 1 below; then, the certifier (person certifying the experience) must complete Part 2. The experience must be verifiable through payroll records or similar documents. If additional space is needed to list the trade duties, please attach a separate sheet that must also be signed under the same certification statement contained below in line 9.

Use a separate form for each employer or work setting. If you need additional forms, please make a copy of this blank form or visit CSLB's website to print the form.

Please type or print neatly and legibly in black or dark blue ink – pencil is not acceptable.

FORMS CONTAINING STRIKEOUTS OR MODIFICATIONS MAY NOT BE ACCEPTED. Corrections must be initialed by the certifier.

PART 1 – QUALIFYING INDIVIDUAL (APPLICANT) INFORMATION

The qualifying individual must complete Part 1 in its entirety before the certifier completes Part 2.

1. QUALIFIER'S FULL LEGAL NAME Last First Middle

2. BUSINESS NAME OF COMPANY WHERE EXPERIENCE WAS GAINED – OR, IF YOU WERE SELF-EMPLOYED, LEAVE THIS SPACE BLANK AND CHECK THIS BOX ❑ *(If you checked the box, skip line 3 and go to line 4.)*

LICENSE NUMBER OF COMPANY WHERE EXPERIENCE WAS GAINED

3. COMPANY'S BUSINESS STREET ADDRESS Number/Street Only – **NO** P.O. Boxes City State ZIP Code

4. WAS THE EXPERIENCE OBTAINED WORKING ON YOUR OWN PROPERTY AS AN **OWNER-BUILDER** *(see previous page for definition)*? ❑ Yes ❑ No
If you checked "Yes" above, use the Owner-Builder B-General Building Construction Project Experience form to provide information on completed projects.

PART 2 – WORK EXPERIENCE AND CERTIFICATION STATEMENT

The certifier must complete Part 2 in its entirety after the qualifying individual (applicant) has completed Part 1.

5. APPLICANT'S **JOURNEYMAN-LEVEL OR HIGHER** TIME-BASE WORKED IN SPECIFIC TRADE DUTIES (check one): ❑ FULL-TIME ❑ PART-TIME } FROM _____ (Month/Day/Year) TO _____ (Month/Day/Year) = FOR A TOTAL OF _____ YEAR(S) and _____ MONTH(S)
(List **ONLY** journeyman-level or higher experience that was obtained in the applicable classification.)
(Do not claim credit for full-time work if applicant worked only part-time or if trade duties in requested classification were only one component of entire job. For example, if applicant worked half-time in specific trade duties for six (6) years, write "3 years" in the space above.)

6. IN THE SPACE BELOW, LIST ALL SPECIFIC TRADE DUTIES APPLICANT PERFORMED OR SUPERVISED IN THE CLASSIFICATION FOR WHICH THEY ARE APPLYING. ***PLEASE REFER TO THE DESCRIPTION OF CLASSIFICATIONS DOCUMENT FOR ASSISTANCE.*** *(Do not list office work or individual project names.)*

7. My business relationship to _____ is or was *(check all that apply)*:
Name of Qualifying Individual *(Applicant)*

❑ Employer ❑ Contractor (License Number _____) ❑ Foreman or Supervisor
❑ Journeyman ❑ Fellow Employee ❑ Union Representative ❑ Business Associate

8. CERTIFIER'S STREET ADDRESS Number/Street Only – **NO** P.O. Boxes City State ZIP Code

PHONE NUMBER ( ) FAX NUMBER ( ) EMAIL ADDRESS

9. I certify that I have direct knowledge of the work covering the time period outlined above. I certify under penalty of perjury, under the laws of the State of California, that the information stated above is true and correct.

Date Signature Printed Name

Note: For information on the collection of personal information, please refer to the General Information and Instructions at the beginning of this application package, under the heading "Collection of Personal Information."

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Owner-Builder B-General Building Construction Project Experience

This form must be completed ONLY if the qualifying individual indicates on the Certification of Work Experience form that they obtained B-General Building classification experience working on their own property as an owner-builder.

Use a separate form for each project. If you need additional forms, please make a copy of this blank form or visit CSLB's website to print the form.

Please type or print neatly and legibly in black or dark blue ink – pencil is not acceptable. Incomplete forms are not accepted.

1. QUALIFIER'S (OWNER-BUILDER) FULL LEGAL NAME Last	First	Middle	PHONE NUMBER ( )
2. PROJECT STREET ADDRESS Number/Street Only – **NO** P.O. Boxes	City	State	ZIP Code

3. DO/DID YOU PERSONALLY OWN THE PROPERTY LISTED IN NUMBER 2 ABOVE? ❑ Yes ❑ No If you did not own the property, the work is not owner-builder. Business and Professions Code section 7044 relates to an owner-builder as "an owner who builds or improves a structure on his or her property."

4. START DATE Month/Day/Year	COMPLETION DATE Month/Day/Year	How much time did you actually work on this project? _____ YEARS and _____ MONTHS

5. STRUCTURE/PROJECT SQUARE FOOTAGE: (You must provide the square footage of the project improvement or the entire structure built, whichever applies.)

Square Footage:_____

6. BUILDING PERMIT NUMBER (Please attach a copy of your building permit and final inspection record to this project document.)

Permit #:_____

7. DESCRIBE THE FULL SCOPE OF THIS PROJECT: (For example: remodel, new construction, room addition, and list in detail the full scope of all trade work performed)

8. LIST ALL THE TRADE DUTIES *YOU PERSONALLY* PERFORMED: (For example: I installed sheetrock, I installed 4-ton HVAC unit, I installed 2500 sf concrete tile roof)

9. EXPLAIN HOW YOUR PAST EXPERIENCE, TRAINING, AND/OR EDUCATION PREPARED YOU TO PERFORM WORK ON THIS PROJECT:

10. PROVIDE THE NUMBER OF LABORERS USED AND THE TRADES THEY PERFORMED:

11. PROVIDE THE NUMBER OF GENERAL CONTRACTORS OR SUBCONTRACTORS USED AND THE TRADES THEY PERFORMED:

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