

MINUTES OF THE SPECIAL MEETING CONDUCTED BY
CONTRACTORS' STATE LICENSE BOARD
OF CALIFORNIA

Held at
Long Beach, California
August 14, 1936

A special meeting of the Contractors' State License Board was called to order by Roy M. Butcher, Chairman of the Board, at 10:30 A. M., August 14, 1936, in the Lafayette Hotel at Long Beach, California.

The roll was called and the following were present:

Roy M. Butcher, Chairman
Ralph E. Homann, Vice Chairman
Hugh McNulty, Board Member
S. G. Johnson, Board Member
Stephen L. Ford, Board Member
William Nies, Board Member
Earl S. Anderson, Executive Secretary & Registrar

The minutes of the last meeting of the Board, which was held at San Francisco, California, on July 24, 1936, were presented to the Board by the Secretary.

Mr. Johnson referred to Page 2 of the minutes of July 24, relative to a correction on Page 7 of the minutes of April 14, in regard to a meeting of the Committee on Rules and Procedure of which he is the Chairman. Chairman Butcher instructed the Executive Secretary to correct the minutes of the meeting of April 14 to read as follows: Page 7, "Chairman Bechtel requested that Mr. Johnson, Chairman of the Rules and Procedure Committee, preside over a meeting of his Committee and such othermembers of the

Board who can be present, to redraft the Rules and Regulations incorporating such changes and additions as discussed by the Board, and present their report at the afternoon session, April 15, 1936. This Committee was requested to meet at 10:00 A. M., April 15."

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It was brought to the attention of the Board by Mr. Homan that page 4 of the previous minutes stated that all members of the Board were present. The point was then raised about the resignation of Mr. Bechtel - whether or not he was still a member of the Board inasmuch as his resignation had not yet been acted upon. The Secretary was instructed to secure an opinion relative to the effective date of Mr. Bechtel's resignation.

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It was moved by Mr. Nies and seconded by Mr. McNulty that the minutes stand approved as read, with the foregoing corrections. Unanimously carried.

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Mr. Nies, Chairman of last year's committee on Finance and Budget, submitted the following report for his committee:

"The Finance Committee, Contractors' State License Board, met in San Francisco on July 25, 1936. All members of the Committee were present.

"The Committee reviewed the budget of the Contractors' License Bureau for the year 1936-37, and wish to report that they found same in order, as submitted by the Director of the Department of Professional and Vocational Standards.

"The subject of the budget for the next biennium, to be prepared and submitted to the Governor thirty days before the next session of the Legislature, was discussed. It was decided that this matter be given

consideration by the Committee, who will work in conjunction with the Director in preparing same.

Respectfully submitted

Wm. Nies, Chairman
H. W. McNulty
H. E. Howann*

It was moved by Mr. Ford and seconded by Mr. Johnson that the report of the Finance Committee be accepted. Unanimously carried.

The Secretary was requested to read the following committees as selected by the Chairman for the ensuing year:

RULES AND PROCEDURE COMMITTEE

S. G. Johnson, Chairman
Hugh W. McNulty
William Nies

FINANCE AND BUDGET COMMITTEE

Ralph E. Howann, Chairman
Stephen L. Ford

PERSONNEL COMMITTEE

Stephen L. Ford, Chairman
Hugh W. McNulty
William Nies

LEGISLATIVE COMMITTEE

Hugh W. McNulty, Chairman
S. G. Johnson
Ralph E. Howann

The Secretary submitted the following request for additional personnel:

"Due to the unusually large increase in renewals, applications and office routine matters; also due to greater activity in the field work of the Sacramento District, I herewith request that the

Board consider the advisability of instructing the Registrar to make application to the Director of the Department of Professional and Vocational Standards to secure the following additional personnel:

"One Intermediate Stenographer-clerk or Intermediate clerk for the Sacramento Office.

"One Inspector (field inspector) for the Sacramento District.

Respectfully submitted

(Signed) EARL B. ANDERSON
REGISTRAR OF CONTRACTORS"

The Chairman referred this request to the Personnel Committee for their consideration.

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Mr. Humann, Chairman of last year's Personnel Committee, submitted the following report for his committee:

"In accordance with your instructions given us at your meeting of July 24th, we met at 10:00 A. M., July 25th, in the State Annex Building, San Francisco. Board member McMulty also sitting in with us at our request.

"After discussion of the duties and title of the Code Coordinator, we recommend as follows:

1. That his duties be confined to activities within the scope of the Contractors' License Law;
2. That his duties be within the scope of activity recognized by the State Personnel Board for the position;
3. That the title of the position be changed to 'Coordinator';
4. That the Director for the Department be advised of the desires of the Board in respect to the above and be requested to

take such steps as he may deem necessary to carry out these recommendations.

Respectfully submitted,
Personnel Committee

(Signed) RALPH E. HORN
Chairman

(Signed) S. L. FORD
Member

(Signed) ROY M. FITCHER
Member

Mr. Johnson commented that there was only one thing wrong, and that was that one man was not able to serve the industry in the whole state, and if a coordinator was needed in the north, then one was also needed in the south. If that office is indispensable for the welfare of the Bureau, I believe we should have one more coordinator, or have one under Zan, or an assistant, so that the entire state can be served.

It was moved and seconded that the report of the outgoing Personnel Committee be accepted and referred to the new Personnel Committee for their consideration. Unanimously carried.

Mr. Hugh McNulty, Chairman of the Legislative Committee, submitted for the consideration of the Board the following policy relative to legislative matters:

"Due to the fact that a comprehensive legislative program should be undertaken at this time in order to secure the united assistance of the entire construction industry, it would appear that the legislative program will have to be carried forward largely by the Legislative Committee and the Registrar. I believe, however, the Legislative Committee can well serve the Board by conferring with the Registrar and forwarding the program without the necessity of repeatedly calling meetings of the Board. I mention this due to the fact that our program for carrying forward

the legislative program calls first for submission to the organized construction groups of the State of all proposed amendments to the Contractors' Act which are reasonable and feasible. Such organizations must be required to immediately return their opinions, probably within at least thirty days, so that the Committee and the Registrar may then begin to iron out the various difficulties which will arise when new proposals are brought by small groups, and where certain proposed changes may not be acceptable to other bodies.

"While as Chairman of the Committee I do not wish to ask for broad powers for this subdivision of the Contractors' Board, I can still foresee in the future that the Board, as a whole, will be forced to meet many times prior to the convening of the Legislature unless a certain portion of its powers are delegated to this Committee. It is my opinion that the Registrar should carry the bulk of the work and that this Committee, instructed along general lines by the Board, should act in an advisory capacity to the Registrar.

"With this in mind I respectfully ask that the Board definitely go on record in connection with its desires."

It was moved and seconded that the policy of the Board as above outlined by Mr. McNulty, Chairman of the Legislative Committee, be adopted. Unanimously carried.

Mr. Johnson, Chairman of the Rules and Procedure Committee, made the following statement: "We have revised and changed the rules as adopted and submitted to the Attorney General for his opinion. His opinions received, our Registrar has changed those rules and regulations to conform with the ideas and opinions of the Attorney General and they led us to the realization that new amendments were necessary in order to get what we strive to with our rules and regulations. For that reason I do not think there is much we can do before changes are made in the law. However, our committee will work with the Legislative Committee in trying to coordinate the work."

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A general discussion was held relative to proposed amendments to the Contractors' License Law.

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A letter received from Mr. Connolly, Manager of the Associated General Contractors of Los Angeles, was read, and in which he stated that he was opposed to certain suggested amendments to the Law, particularly technical examinations for all classes of licenses.

The Chairman referred this letter to the Legislative Committee.

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The meeting recessed at 1:00 P. M. to reconvene at 2:30 P. M.

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AFTERNOON SESSION - 2:30 P.M.

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The meeting was called to order at 2:30 P. M. by Chairman Butcher. The roll was called and all the members of the Board were present. The following were also in attendance:

Glen V. Slater, Assistant Registrar
I. L. Swearingen, Deputy Registrar
H. S. Bowdle, Deputy Registrar
L. F. Erb, Deputy Registrar
Frank Booth
Chas. Pattifer, President State Builders' Exchange

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Mr. Ford, Chairman of the Personnel Committee, reported that his Committee recommended that the Board accept the report of the outgoing Personnel Committee relative to the duties and change in name of the Code Coordinator; also recommended that the request

of the Registrar be granted in regard to an additional Field Inspector and an Intermediate Stenographer-Clerk or Intermediate Clerk for the Sacramento Office.

It was moved and seconded that the report of the Personnel Committee be adopted. Unanimously carried.

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Mr. Pettifer, President of the State Builders' Exchange, expressed his confidence in the Board and commended them for the activities they were expending for the betterment of the Construction Industry.

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At the suggestion of the Chairman, a motion was made by Mr. Johnson, and seconded by Mr. Ford, that the Registrar be instructed to send letters to the State Builders' Exchange and the Long Beach Builders' Exchange extending the thanks of the Board for the many courtesies given to them during their stay in Long Beach. Unanimously carried.

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The next meeting of the Board was then discussed and it was suggested that a special meeting be held at Santa Barbara on September 25th, at which time the Board was invited to attend the convention of the California State Builders' Exchange, which invitation was extended by Mr. Pettifer and acknowledged by Chairman Butcher.

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Mr. Homann made a motion that a special meeting of the Board be held in Santa Barbara on the 25th of September. Mr. McWalty seconded the motion and it was unanimously carried.

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It was moved by Mr. [unclear] and seconded by Mr. [unclear]
that the meeting adjourn. This motion was unanimously carried.

The meeting of the Contractors' License Board adjourned
at 4:30 P. M.

Earl S. Anderson
EARL S. ANDERSON
EXECUTIVE SECRETARY
CONTRACTORS' STATE LICENSE BOARD

Respected Sirs

Earl S. Anderson
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