

MINUTES OF THE REGULAR MEETING CONDUCTED BY THE  
CONTRACTORS' STATE LICENSE BOARD  
OF CALIFORNIA

Held at  
906 California State Bldg.  
Los Angeles, California  
April 14, 1936

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The regular meeting of the Contractors' State License Board was called to order by Warren A. Bechtel, Jr., Chairman of the Board, at ten-forty A. M., Tuesday, April 14, 1936, in the State Building, Los Angeles, California. The roll was called and the following were present:

Warren A. Bechtel, Jr.	Chairman
Ralph E. Homann	Vice-Chairman
Hugh McNulty	Board Member
S. G. Johnson	Board Member
Stephen L. Ford	Board Member
William Nies	Board Member
Roy M. Butcher	Board Member
Earl S. Anderson	Executive Secretary

Also present were:

Mr. Glen V. Slater	Assistant Registrar
Mr. Floyd Booe	
Mr. Frank Connolly	

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The minutes of the last meeting of the Board which was held in Sacramento on February 25, 1936, were read. It was moved by Mr. Homann and seconded by Mr. Johnson that the minutes as read be approved. Unanimously carried.

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The Chairman called for a report from Mr. Johnson, Chairman of the Rules and Procedure Committee. Thereupon, Mr.

Johnson submitted his report stating the Committee had met in Fresno on April 4 to discuss same. The Secretary was requested to read the Rules and Regulations which had been prepared by the Committee for the approval of the Board. A discussion followed the reading of the Rules and Regulations.

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The Chairman appointed Mr. Johnson, Mr. Anderson, Mr. Booe and Mr. Connolly as a committee to discuss the matter of Rules and Regulations during the lunch recess and make a report when the meeting reconvened.

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The meeting recessed at 12:15 to convene at 1:30 P. M.

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AFTERNOON SESSION - 1:40 P. M.

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The meeting was called to order by Chairman Bechtel. The roll was called and all members of the Board were present. The following were also in attendance:

Mr. Glen V. Slater	Assistant Registrar
Mr. Floyd Booe	
Mr. William G. Bonelli	Director of the Department of Professional & Vocational Standards.
Mr. Frank Connolly	

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Mr. Johnson recommended tabling the discussion of the report of the Committee on Rules and Regulations temporarily.

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The Chairman called for a report from Mr. Nies,

Chairman of the Finance and Budget Committee. Thereupon, Mr. Nies submitted the following report of the Finance and Budget Committee:

"The Committee advises that the working budget be carried on as at present set up with any minor modifications and additions as may be required by either the Registrar or the Director of the Department of Professional and Vocational Standards.

"The Committee recommends that no additional rental for offices be incurred.

"The Committee recommends to the Board that the estimated unappropriated funds require consideration from the standpoint of future reserve.

"The Committee further recommends that purchase be made out of funds set up for property and equipment requirements of an Addressograph machine."

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It was moved by Mr. McNulty that the report of the Committee on Finance and Budget be adopted. Motion seconded by Mr. Johnson. Motion carried unanimously.

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It was moved by Mr. Ford that a policy of the Board be adopted regarding surplus funds. Seconded by Mr. Nies. Motion carried unanimously.

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The Secretary submitted a report on a letter received at the last Board meeting from William E. Hague, Secretary-Manager of the Central California Chapter, A. G. C., relative to the Atwater Sanitarium case, with the comment that the complaint had been withdrawn by Mr. Hague.

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The Secretary submitted a report on a letter received

at the last Board meeting from Mr. Andrew P. Costelli, Attorney at Law, relative to the Kaufenberg vs. Muriale case. The Secretary reported that a satisfactory settlement was under consideration which would remove Mr. Muriale's suspension.

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The Secretary submitted for the Board's consideration, letters received at the last Board meeting from several Builders' Exchanges requesting rental fees for the use of their offices by the inspectors. It was decided to follow through on the recommendation of the Finance Committee that no additional rental for office space be incurred.

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Letter from the Electrical Contractors' Association of Northern California commending the personnel of the Contractors' License Bureau and Mr. Mano Zan, Coordinator, was read by Mr. Anderson.

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The Secretary read a letter from the Builders' Exchange of Oakland, addressed to Mr. Bonelli, regarding the necessity of their charging rental after April 15, 1936, for the space occupied at the present time by the Contractors' License Bureau in their offices. A discussion followed at the end of which it was decided that arrangements would be made for the removal of the Contractors' License Bureau from that office.

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The Secretary read a letter from the California State Council of Carpenters with a resolution commending the

Contractors' License Bureau for the work they are doing in the investigation of violators of the Compensation Insurance Law, also a resolution requesting the Contractors' License Board to set up Rules and Regulations to strictly enforce paragraph (d), Section Four of the Contractors' License Law.

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The Secretary read a report of his activities as Registrar and his observations of the personnel and the work of the Bureau.

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The Secretary submitted for the consideration of the Board the necessity of purchasing an Addressograph machine for greater efficiency and accuracy in publishing the directory and the issuance of renewals.

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It was moved by Mr. McNulty that the Addressograph machine be purchased for the Bureau. Seconded by Mr. Homann. Unanimously carried.

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Mr. Nies reported that the Committee on Finance and Budget recommends that this machine be purchased and that it be done before the close of the fiscal year so that the unused moneys would still come out of this year's funds. It was moved by Mr. McNulty that this be done. Seconded by Mr. Homann. Unanimously carried.

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Mr. Homann, Chairman of the Committee on Personnel, submitted the following report:

"Pursuant to the call of its Chairman, the Personnel Committee met at Fresno at ten A. M., Saturday, April 4, 1936, all members being present.

"The personnel of the Department was reviewed and discussed by the Committee and the comments of the directors of the California State Builders' Exchange (then in session at Fresno) were invited and received.

"With few exceptions, which will be considered and reported on later, the personnel appeared to be generally satisfactory in character."

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Upon a motion duly made, seconded and carried, the report of the Personnel Committee was accepted.

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It was moved by Mr. McNulty that the following resolution be adopted. Seconded by Mr. Homann. Unanimously carried:

"WHEREAS, the Contractors' License Board, upon examining the policy and procedure previously in effect in the Contractors' License Bureau, have determined that many expansions and extensions of service to the building public and construction industry are necessary, and

"WHEREAS, our survey discloses that the present office facilities, personnel and equipment are inadequate to properly discharge the contemplated extension of service which this Board proposes, and

"WHEREAS, there has been accumulated a surplus from fees collected from licensed contractors,

"NOW, THEREFORE, BE IT RESOLVED, that the Contractors' License Board request the Director of Professional and Vocational Standards to present a plan for improving, expanding or acquiring office facilities and equipment, an increase of personnel to properly discharge the policies proposed, and to provide for additional motor mileage expense

and purchase of additional necessary motor equipment for this personnel; and

"BE IT FURTHER RESOLVED, that this report be submitted at once, in order that the policies so adopted by the Board may be put into effect not later than July 1, 1936."

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It was moved by Mr. Homann that the Board adopt the seal as provided in the Act. Seconded by Mr. Butcher. Unanimously carried.

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Mr. McNulty recommended compensation for the Board members who devote much of their time on constructive work for the Board. Mr. McNulty was advised by Mr. Anderson that there is no provision in the Contractors' License Law for such compensation for Board members, and that it could not be secured except by an act of the Legislature.

*Ad.*

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It was duly moved and seconded that the meeting adjourn at five o'clock P. M. to reconvene April 15, 1936, at two-thirty P. M. in the State Building, Los Angeles, California.