



**CONTRACTORS STATE LICENSE BOARD**

STATE OF CALIFORNIA

9821 Business Park Drive, Sacramento, California 95827

Mailing Address: P.O. Box 26000, Sacramento, CA 95826

800.321.CSLB (2752) | [www.cslb.ca.gov](http://www.cslb.ca.gov) | [CheckTheLicenseFirst.com](http://CheckTheLicenseFirst.com)

**NOTICE OF PUBLIC BOARD MEETING AND TELECONFERENCE OPTION FOR MEMBERS OF THE PUBLIC**

**MEETING LOCATION**

Contractors State License Board Headquarters, John C. Hall Hearing Room  
9821 Business Park Drive, Sacramento, CA 95827

**TELECONFERENCE OPTION**

To facilitate social distancing requirements, members of the public are encouraged to utilize the Board's teleconference line. By using the teleconference option, members of the public do not need to be physically present and may participate in the board meeting by offering public comments on agenda items using the teleconference information below.

**Please note:** The teleconference call-in information is different for Day 1 and Day 2 of the Board meeting. Teleconference instructions are at the end of this agenda.

The meeting will also be live webcast (with an approximate 30 second delay). Links are available at the end of this agenda.

**Day 1:** September 22, 2021, 9:00 a.m. – 5:00 p.m. (or until the conclusion of business)

**Teleconference Information to Join Meeting for Members of the Public:**

**Call-In Number: 415-655-0001 or 844-621-3956**

**Access code: 255 790 19675**

**Event Password: 87892283**

and

**Day 2:** September 23, 2021, 9:00 a.m. – 12:00 p.m. (or until the conclusion of business)

**Teleconference Information to Join Meeting for Members of the Public:**

**Call-In Number: 415-655-0001 or 844-621-3956**

**Access code: 255 231 57121**

**Event Password: 39548925**

Meetings are open to the public except when specifically noticed otherwise in accordance with the Open Meeting Act. All times when stated are approximate and subject to change without prior notice at the discretion of the Board unless listed as "time certain." Items may be taken out of order to maintain a quorum, accommodate a speaker, or for convenience. **Action may be taken on any item listed on this agenda, including information-only items.** The meeting may be canceled without notice.

Members of the public can address the board during the public comment session. Public comments will also be taken on agenda items at the time the item is heard and

prior to the Board taking any action on said items. Total time allocated for public comment may be limited at the discretion of the board chair.

**MEETING AGENDA – Day 1**  
**Wednesday, September 22, 2021 – 9:00 a.m.**

- A. Call to Order, Roll Call, Establishment of Quorum and Chair’s introduction
- B. Public Comment for Items Not on the Agenda and Future Agenda Item Requests  
*(Note: Individuals may appear before the CSLB to discuss items not on the agenda; however, the CSLB can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)).*
- C. Presentation of Certificates of Recognition – May Include Oral Presentations Commemorating Board Member and Subject Matter Expert Achievements
- D. Legislation
  - 1. Update on 2021 Legislation
    - a. AB 107 (Salas) Licensure: Veterans and Military Spouses
    - b. AB 246 (Quirk) Contractors – Disciplinary Actions
    - c. AB 569 (Grayson) Contractors – Letters of Admonishment
    - d. AB 830 (Flora) License Qualifier Requirements
    - e. SB 607 Fees/Proposed License Bond Increase
    - f. SB 757 (Limon) Solar Energy Systems Improvements Consumer Protection
  - 2. Regulatory Updates / Actions
    - a. Review, Discussion, and Possible Action to Amend or Adopt Title 16, California Code of Regulations Sections 832 (Specialty Contractors Classified) and 832.49 (Class C-49 – Tree and Palm Contractor)
    - b. Review, Discussion, and Possible Action to Adopt Title 16, California Code of Regulations Section 825.5 (C-47 – General Manufactured Housing Contractor Initial Installer Training Requirement)
    - c. Review, Discussion, and Possible Action to Make to Initiate a Rulemaking to Amend and/or Make Non-substantive Rule 100 Changes to Title 16, California Code of Regulations Sections 858.1 (Blanket Performance and Payment Bond Requirements) and 858.2 (Application for Approval of Blanket Performance and Payment Bond)
    - d. Review, Discussion, and Possible Action to Initiate a Rulemaking to Amend Title 16, California Code of Regulations Section 872 (Disclosure of General Liability Insurance) and Repeal Section 872.1 (Checklist for Homeowners) and/or Make Non-substantive Rule 100 Changes to Sections 872 (Disclosure of General Liability Insurance) and 872.1
    - e. Review, Discussion, and Possible Action to Initiate a Rulemaking to Amend and/or Make Non-substantive Rule 100 Changes to Title 16, California Code of Regulations Section 884 (Assessment of Civil Penalties)

## E. Licensing

1. Licensing and Testing Program Statistical Update
2. Update and Discussion on CSLB Administered Surveys
  - a. Applicant Satisfaction Survey
  - b. Consumer Satisfaction Survey

## F. Enforcement

1. Enforcement Program Statistical Update

## G. Executive

1. Review and Possible Approval of the June 3, 2021 Board Meeting Minutes and July 27, 2021 Board Meeting Minutes
2. Registrar's Report
  - a. Tentative Board Meeting Schedule
  - b. Battery Energy Storage System Outreach
  - c. National Association of State Contractors Licensing Agencies Licensing and Enforcement Records Database Concept
3. CSLB Budget Update
4. Administration Update Regarding Personnel and Facilities
5. Information Technology Update
6. Strategic Planning Session – Department of Consumer Affairs, SOLID Planning Solutions
  - a. Overview of the Strategic Planning Process
  - b. Overview of Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis
  - c. Environmental Scan Review
  - d. Review of Possible Update of Mission, Vision, and Value Statements
  - e. Development of Strategic Objectives
    - i. Enforcement
    - ii. Legislation
    - iii. Licensing and Testing
    - iv. Public Affairs
    - v. Executive
  - f. Overview of Process for Finalizing Strategic Plan for Adoption by the Board

## **CLOSED SESSION**

- H. Closed Session: Pursuant to Government Code Section 11126(a)(1) the Board Will Move Into Closed Session to Conduct an Evaluation of the Performance of the Registrar

## RETURN TO OPEN SESSION

- I. Recess

## MEETING AGENDA DAY 2

Thursday, September 23, 2021, 9:00 a.m.

- A. Call to Order, Roll Call, Establishment of Quorum and Chair's introduction
- B. Public Comment for Items Not on the Agenda and Future Agenda Item Requests  
*(Note: Individuals may appear before the CSLB to discuss items not on the agenda; however, the CSLB can neither discuss nor take official action on these items at the time of the same meeting (Government Code sections 11125, 11125.7(a)).*
- C. Joint Discussion with Nevada State Contractors Board (NSCB)
  1. Discussion Regarding CSLB and NSCB Operational and Structural Comparison
    - a. Board Member Composition
    - b. Budget
    - c. License Population
    - d. License Fee Schedule
      - i. California 2022 potential fee increases
    - e. Criminal Background Checks
    - f. Insurance Requirements
    - g. Exam Waivers with Other States
    - h. Consumer Restitution Programs
  2. Discussion on Comparison of Nevada and California General Building Contractor Classifications
  3. Solar Industry Discussion
    - a. Residential Solar Enforcement Update
    - b. License Classification Review
    - c. Legislative Changes
      - i. Nevada SB 303 (Brooks & Spearman) Solar Consumer Protections
      - ii. California AB 137 (Committee on Budget) Solar Recovery Fund
  4. Proactive Enforcement: Multi-State NASCLA Stings
  5. COVID 19 Process Improvements
    - a. Internal Improvements
    - b. Industry Improvements
- D. Adjournment

**Note:** The Board intends to provide a live webcast of the meeting. Please be aware there will be an approximate thirty (30) second delay in the webcast. The webcast can be found at [www.cslb.ca.gov](http://www.cslb.ca.gov) or on the board's YouTube Channel: <https://www.youtube.com/user/ContractorsBoard/>. Webcast availability cannot be guaranteed due to limitations on resources or technical difficulties. The meeting will not be cancelled if webcast is not available. Meeting adjournment may not be webcast if adjournment is the only item that occurs after a closed session

The meetings are accessible to those needing special accommodation. A person who needs a disability-related accommodation or modification in order to participate in the meetings may make a request by calling (916) 255-4000, or emailing [Kayla.Bosley@cslb.ca.gov](mailto:Kayla.Bosley@cslb.ca.gov), or mailing a request for an accommodation to: Contractors State License Board, 9821 Business Park Drive, Sacramento, CA, 95827. Providing your request at least five business days prior to the meetings will help ensure availability of the requested accommodation.

## **Instructions for Public Participation in CSLB Teleconference Meeting Option**

The instructions below are for members of the public who want to participate in CSLB's September 22-23 meeting using the teleconference option.

### **Join with Telephone**

Call one of the two phone numbers provided on the meeting agenda. Enter the meeting access code when prompted. Please note the codes for Day 1 and Day 2 are different.

### **To Offer Public Comment During the Meeting**

There will be a public comment section during the meeting. The public also will have the opportunity to offer comment during each agenda item.

If you want to offer public comment, press \*3 on your phone to raise your hand. You'll hear the prompt, "You have raised your hand to ask a question. Please wait to speak until the meeting host calls on you." If you no longer want to comment, or after the host calls upon you, press \*3 again to lower your hand. You will hear a message, "You have lowered your hand."

When the host calls on you to offer your comment, your line will be unmuted, and you will be able comment. At the end of your comment, or when your allotted time ends, the line will again be muted. During the meeting, the chair will announce the time to be allotted for each public comment.

Thank you for your interest in participating in a CSLB teleconference meeting.